

**Action Plan – Mr Peter Connelly at HMP Garth – Self Inflicted on 13/03/2019**

<b>No</b>	<b>Recommendation</b>	<b>Accepted/Not Accepted</b>	<b>Response</b>	<b>Target date for completion and function responsible</b>
1	<p>The Governor should ensure that staff manage prisoners at risk of suicide and self-harm in line with national guidelines. In particular, staff should:</p> <ul style="list-style-type: none"> <li>• set effective caremap objectives which are specific, time bound and meaningful, aimed at reducing risk and updated at each case review.</li> <li>• record and take into account all known risk factors and triggers at case reviews and set a level of observations which appropriately reflects that risk;</li> <li>• vary the times of ACCT checks, while remaining within set observation periods, to avoid prisoners being able to predict when they will be checked.</li> </ul>	Accepted	<p>All new operational staff receive Suicide and Self Harm (SASH) training as part of the induction process. This is a prison service training package which is designed to ensure that staff understand how to identify and manage prisoners at risk of suicide and self-harm. An ongoing programme of refresher training for all staff is also being facilitated on a monthly basis as part of the establishment's training plan.</p> <p>Written guidance regarding the completion of caremaps, together with an example caremap demonstrating effective management of risk factors, and a learning bulletin from the National Safer Custody Learning Team setting out key learning points, have been issued to all case managers. The guidance reminds staff of the need to update caremaps at every review and that an ACCT must not be closed until all caremap actions are complete, to ensure that the risk has reduced. The guidance also reiterates the requirements of PSI 64/2011: that objectives must be meaningful and time bound.</p> <p>A separate Staff Information Notice (SIN) has been published, reminding staff of the need to take account of all known risk factors and triggers during case reviews and that the level of observations set must reflect the identified risk, particularly for those men with an ongoing or acute mental health problem or who those deemed to be high risk. The SIN also provides guidance on setting checks at intermittent and irregular times so that prisoners cannot predict when the next check will occur. Band 4 and 5 s have also been asked to brief and inform their staff. In addition, Governors will carry out assurance checks during monthly night visits, to ensure that ACCT documents reflect irregular timings of checks.</p>	Head of Safer Prisons Completed

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2	The Head of Healthcare should ensure that healthcare staff are aware of the admission criteria for the regional inpatients facility at HMP Preston and that prisoners in the segregation unit are referred when appropriate.	Accepted	In September 2019, all Healthcare staff were provided with a copy of the Regional Beds Admission and Discharge Policy for North West Prisons In Patients. The guidance is also displayed on staff notice boards and in clinical areas where appropriate and a copy is saved on Healthcare Q drive for staff to access. Healthcare staff will be provided with further information during team briefings and supervision sessions.	Head of Healthcare Completed
3	The Governor should ensure that segregation review boards take place at least every 14 days in accordance with PSO 1700.	Accepted	Review boards are held twice a week and cases due for review are identified by way of a whiteboard within the Segregation Office, which specifies when reviews are due for each prisoner. The Senior Officer is tasked with checking this daily to ensure that all reviews are held within the 14 day target, in line with PSO 1700. Wherever possible, the Head of Segregation conducts the boards, and if not available a Residential Governor is assigned this task. All Governors responsible for chairing the review are aware that reviews must be multi-disciplinary in order to provide consistency and will ensure that a healthcare representative and unit staff are there as a minimum. Where possible, and in the majority of cases, a representative from the Independent Monitoring Board and Psychology also attend. Staff have been reminded of the process during staff briefings.	Head of Segregation Completed
4	The Governor should ensure that segregated prisoners are provided with appropriate distraction material and radios	Accepted	The Segregation Unit holds various distraction materials, such as colouring books and word search and these are readily available in the Custodial Manager's office. Men are also seen daily on rounds by a Governor grade and given the opportunity to request distraction material at that point, if they have not already done so via morning applications with staff. The review paperwork	Head of Segregation Completed

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	are ordered as a matter of urgency.		reminds men of their entitlements in segregation, one of which is a radio. A new system has been introduced whereby those prisoners who have been issued with a radio enter into a signed compact. This means that a record is held of all radios that have been distributed and ensures that requests for radios have been actioned. This process also helps to avoid issues with radios going missing and/or being damaged. Delivery timescales for additional radios currently sits at around 5 working days and the Custodial Manager is responsible for managing the stock of these.	
5	The Governor should ensure that all staff are aware of and use the appropriate emergency response code when they discover an apparent medical emergency.	Accepted	HMP Garth has recently re-launched Emergency Response In Custody (ERIC). This is a joint venture between the North West prisons and the North West ambulance service and is designed to raise staff awareness of the actions that need to be taken during a medical emergency. Information about this scheme has been delivered through staff briefings. Cards have also been issued to staff reminding them of the circumstances in which they should use code red and code blue, in order to summon the appropriate emergency assistance and ensure that an ambulance is called immediately. Regular SINS have been also been published and ERIC promotion material is displayed at the gate.	Head of Safer Prisons/ Head of Res Completed