

**Action Plan – Mr Stephen Barton at HMP Dovegate – Natural Causes on 27/07/2019**

<b>No</b>	<b>Recommendation</b>	<b>Accepted/ Not Accepted</b>	<b>Response</b>	<b>Target date for completion and function responsible</b>
1	The Head of Healthcare should investigate the actions of nursing staff between 26 and 27 July 2019, in relation to Mr Barton's assessment and care with a view to considering whether disciplinary or other action is appropriate.	Accepted	<p>The two staff involved were both engaged through an agency, they were not employed staff. This has been raised with the agency (in January 2021), and they have been advised that any staff engaged at HMP Dovegate are required to use the Early Warning Assessment tool on site, when assessing clinically unwell or deteriorating patients.</p> <p>Additionally, all employed and agency staff are required to complete NEWS training annually as part of their mandatory training.</p>	<p>Complete</p> <p>Head of Healthcare</p>
2	The Head of Healthcare should ensure that all staff can use the National Early Warning Score (NEWS) tool.	Accepted	<p>The Head of Healthcare ensures that all staff are trained and are up to date in their knowledge with Early Warning Assessment. All employed staff are required to complete NEWS training annually as part of their mandatory training. All agency staff cover Early Warning Assessments as part of their annual training. This is a rolling training module.</p> <p>As a follow up, a compliance report is run monthly and any staff nearing renewal date will be tasked to complete the module before it expires. The reminders cease once the module has been completed. After the second reminder, the Head of Healthcare will ensure that the individual is spoken to and the module is completed. The Head of Healthcare is satisfied that this training module equips the staff with the necessary skills to complete a NEWS assessment.</p>	<p>Complete</p> <p>Head of Healthcare</p>
3	The Head of Healthcare should ensure that a care and treatment plan is set up for all prisoners with a	Accepted	The Head of Healthcare will ensure that an appropriate plan is clearly documented within the patient record, to manage any exacerbation or	January 2021

**Action Plan – Mr Stephen Barton at HMP Dovegate – Natural Causes on 27/07/2019**

<b>No</b>	<b>Recommendation</b>	<b>Accepted/ Not Accepted</b>	<b>Response</b>	<b>Target date for completion and function responsible</b>
	chronic health condition, in accordance with National Institute of Clinical Excellence (NICE) guidelines.		complications arising from chronic conditions, and that this agreed with the patient.	Head of Healthcare
4	<p>The Head of Healthcare should ensure that staff:</p> <ul style="list-style-type: none"> <li>• make accurate, timely and contemporaneous notes in prisoners' medical records; and</li> <li>• record the reasons for missed hospital appointments, including the rationale for treating appointments as non-priority.</li> </ul>	Accepted	<p>Record keeping audits form part of the annual audit schedule. All nurses are aware of their responsibilities, under NMC guidelines, in relation to contemporaneous record keeping. There is no statutory requirement for record keeping training, and no relevant training courses available. All nurses are reminded of their obligations through clinical supervision and appraisals. Staff were last reminded on 22 December 2020.</p> <p>As a means of follow up assurance, random compliance is undertaken through the audit programme. Staff are also encouraged to self-audit their record keeping; the last self-audit for this was shared in December 2020.</p> <p>An audit process has been implemented by the clinic co-ordinator, to ensure that a reason for failed appointments is documented. Where no reason is document, this is followed up with the relevant staff and the process is reaffirmed.</p>	<p>Complete</p> <p>Head of Healthcare</p>