

Action Plan – Mr Clinton Sentance at HMP Gartree – Self-Inflicted Death on 26/02/2020

No	Recommendation	Accepted/ Not Accepted	Response	Target date for completion and function responsible
1	The Governor should commission an investigation into the failure to follow policy when Mr Sentance blocked his cell observation panel, with a view to considering whether disciplinary action is warranted for OSG Murphy or Officer Davis.	Accepted	An investigation was commissioned in February 2021 to review whether staff failed to undertake their statutory duty when conducting roll checks on the 25 and 26 February 2020. The outcome of this investigation will then be reviewed and disciplinary action will then be considered, where appropriate.	June 2021 Governor
2	The Governor should ensure there are robust management checks to ensure that roll checks are carried out in line with guidance.	Accepted	<p>The procedure for roll checks was reviewed in March 2021 and as a result covert tests on roll checks were introduced as part of the management self-audit assurance checks to monitor staff compliance. All Senior Officers and Custodial Managers were briefed on the requirements to ensure that the covert tests are undertaken and recorded correctly.</p> <p>Guidance was issued in May 2021 which outlined the requirements for roll checks and the importance of staff ensuring that observation panels are clear, prisoners are seen and any issues are escalated immediately, in line with national policy.</p> <p>All night staff are briefed on the roll check procedures by the Orderly Officer at the start of each night shift to ensure that all staff are aware of their responsibilities. The night staff also sign the operational diary to record that they are confident to carry out the required tasks during night shifts.</p>	Completed Head of Operations

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3	The Governor should remind night staff of the correct procedures when an observation panel is blocked.	Accepted	<p>Guidance on the procedure for when an observation panel is blocked was reissued to all staff in May 2021 and this was also discussed during staff briefings.</p> <p>The Orderly Officer also reminds night staff of the procedures to follow when an observation panel is blocked during the daily briefings to ensure that all staff are aware of their responsibilities.</p>	Completed Head of Operations
4	The Governor should ensure that staff have meaningful interaction with the prisoners in their care, and that the key worker scheme promotes early and regular contact with prisoners.	Accepted	<p>The Offender Management in Custody (OMiC) scheme was signed off in May 2021 following a full review to ensure that all prisoners had an allocated key worker and key work was being delivered in line with the national policy.</p> <p>In May 2021 all staff received training on the requirements of key work and were reminded of the importance of all key workers having regular meaningful interactions with prisoners.</p> <p>Custodial Managers also received guidance on overseeing each key worker, ensuring that they are allocated the correct number of cases and the correct amount of time to deliver the session, in line with the requirements. The guidance also outlined the assurance processes which will be monitored.</p>	Completed Head of Residence
5	The Governor should satisfy himself that procedures to address allegations of bullying are sufficiently robust, and that appropriate support is offered to victims.	Accepted	A new procedure for managing allegations of bullying was introduced in March 2021 and a weekly meeting is held to review any serious incidents of violence and any related intelligence of bullying which is attended by Security, Residential and Safety staff to ensure that all allegations of bullying are investigated and support is offered to victims.	Completed Head of Safer Custody

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			<p>The Challenge Support and Intervention Plan (CSIP) model focuses on those who pose a raised risk of being violent and works to challenge these behaviors and support individuals towards positive change. The Head of Safety completes management checks of each CSIP case to monitor that self-audit procedures are followed by staff and feedback is provided during the violence reduction meeting, where any incidents of violence or bullying are discussed.</p>	
6	<p>The Governor should ensure that the key drug issues are identified, that the local drugs strategy addresses these key issues, and that staff remain vigilant to signs that a prisoner is involved in drug use or supply.</p>	Accepted	<p>The drug strategy was reviewed and updated in July 2020 and focuses on the availability of drugs and the actions needed to reduce the supply and demand and promoting recovery through the interventions package. This enables individuals who have used drugs or require additional support to be quickly identified and referred to the Substance Misuse Service (SMS).</p> <p>The agenda for the substance misuse strategy meeting was reviewed and amended in November 2020 to ensure it identifies key issues, that appropriate actions are completed, and also to discuss focus areas in reducing the supply and demand of drugs.</p> <p>Guidance will be provided to staff by July 2021 which will remind staff to be vigilant in identifying the signs of any substance misuse and to respond appropriately when a prisoner is suspected of being under the influence or is believed to be involved in drug taking, supply or distribution.</p>	<p>Completed Had of Security Head of Operations</p> <p>July 2021 Head of Security</p>
7	<p>The Governor should ensure that all evidence relevant to a death in custody is retained</p>	Accepted	<p>Guidance was issued in March 2021 which reminded staff that all evidence related to a death in custody should be retained and shared with the PPO in line with PSI 58/2010. This was also added to the death in custody contingency plans and was discussed during staff briefings.</p>	<p>Completed Head of Safety</p>

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	and that evidence is made available to the PPO, in line with PSI 58/2010.			