

**Action Plan-Robert Joseph Ellery at HMP Cardiff on 31/10/2016**

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
1	<p>The Governor should ensure that staff are aware of, consider and record all the known risk factors for suicide or self-harm. They should open an ACCT whenever a prisoner has recently self-harmed, expressed suicidal intent or has other significant risk factors. When, exceptionally, they decide not to begin ACCT procedures for prisoners with significant risk factors, they should clearly record the reasons why.</p>	Accepted	<p>A Notice to Staff was issued in May 2017 to remind all staff that they must be aware of, consider and record all the known risk factors for suicide or self-harm. Staff were also reminded that they should open an ACCT whenever a prisoner has recently self-harmed, expressed suicidal intent or has any other significant risk factors, and if ACCT procedures are not opened for a prisoner with significant risk factors, the reasons must be recorded on the ACCT document and NOMIS. A further Governor's Notice to Staff regarding how to make defensible decisions was also issued in May 2017.</p> <p>The Introduction to Suicide and Self Harm training was rolled out across the estate from May 2017. The training module, Recognising Risk and Trigger factors for Suicide and Self-Harm and how they impact on individuals in custody, and How to Open an ACCT document, will be given priority at these training sessions. All staff will be trained by April 2019.</p>	Head of Residence and Safety April 2019
2	<p>The Governor and the Head of Healthcare should ensure prisoners with dual diagnosis receive appropriate integrated treatment.</p>	Accepted	<p>Since May 2017, all mental health referral discussions and follow up actions are documented by the team on SystmOne and NOMIS case notes. An email was sent to all relevant staff to inform them of this in June 2017.</p> <p>The prison will develop a strategy in conjunction with Mental Health and Substance Misuse Services within Cardiff and the Vale of Glamorgan, entitled 'An Interagency Protocol for Mental Health and Substance Misuse Service's '. The strategy will document the procedures for integrated treatment and a referral pathway. This</p>	Governor Head of Healthcare August 2017.

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			<p>strategy will be implemented within the establishment in August 2017.</p> <p>Oversight of this delivery will be provided via the governance structure of the partnership Board, co-chaired by the Governing Governor and Health Board.</p>	
3	<p>The Governor and Head of Healthcare ensure that staff consider the risks to physical and mental health and the risk of suicide and self-harm to prisoners under the influence of illicit substances and ensure there is adequate post-care.</p>	Accepted	<p>The Introduction to Suicide and Self Harm training, which has been rolled out across the estate since May 2017, will enable staff to learn about the risks to physical and mental health and the risk of suicide and self-harm to prisoners, especially those under the influence of illicit substances.</p> <p>Since May 2017, the Head of Security has taken the lead in disseminating intelligence reports to the appropriate care and support team. Where intelligence indicates use of illicit substances, the intelligence is disseminated to the substance misuse team (Dyfodol). When a substance misuse observation log has been opened and completed, a copy of the completed document is now sent to Healthcare, where it is scanned onto SystemOne, ensuring all medical staff are aware of the concerns of the prisoner that is under the influence of illicit substances. A Governor's Notice to Staff was issued in June 2017, to inform relevant staff of this improved process.</p> <p>Oversight of the delivery of this recommendation will be provided via the governance structure of the partnership Board, co-chaired by the Governing Governor and Health Board.</p>	<p>Governor Head of Healthcare Head of Residence and Safety Head of Security March 2019</p>

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4	The Governor and the Head of Healthcare should ensure that all prison staff understand the policy for issuing medication to prisoners at night	Accepted	A policy is in development regarding the issuing of medication to prisoners at night, and will be communicated to all staff via a Governor's Notice in July 2017. Oversight of this delivery will be provided via the governance structure of the partnership Board, co-chaired by the Governing Governor and Health Board.	Head of Healthcare July 2017
5	The Governor should ensure that all prison and healthcare staff are made aware of and understand PSI 03/2013 and their responsibilities during medical emergencies as outlined in the local Medical Emergency Response Code Protocol so that staff efficiently communicate the nature of a medical emergency and there is no delay in calling, directing or discharging ambulances	Accepted	<p>All staff were reminded of PSI 03/2013 and their responsibilities during medical emergencies as outlined in the local Medical Emergency Response Code Protocol, in July 2017, so that staff can efficiently communicate the nature of a medical emergency and avoid a delay in calling, directing or discharging ambulances.</p> <p>The Memorandum of Understanding between HMP Cardiff and the Ambulance Service will be reviewed and updated by July 2017. The review will look at improved communication systems between the prison and Ambulance Service during medical emergencies. All staff will be informed via a Governor's Notice in July 2017 of the updated Memorandum of Understanding and copies of this will be located in the control room so they are easily accessible by control room staff.</p>	Head of Healthcare July 2017
6	The Chief Executive of Her Majesty's Prison and Probation Service and the Director General for Health and Social Services/the Chief Executive of NHS Wales should ensure prisoners in Welsh prisons have access to effective drug detoxification treatment from their first night in custody.	Accepted	The Director of HMPPS in Wales' Office and the Welsh Government will work closely with Health Inspectorate Wales, Public Health Wales and key stakeholders in substance misuse services in Wales to review the effectiveness of the current drug detoxification treatment provided in prisons from reception to release. This will need to take into account any continuity of treatment prior to coming in to prison and provision on release for both the remand and sentenced population so that treatment within prison minimises any risk of harm and supports	CEO HMPPS Director General for Health and Social Services Chief

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			<p>the best outcome for offender rehabilitation. The intention will be for the review to inform the update of the Welsh Government's Offender Treatment Framework, which is to be revised as part of the Welsh Government's Working Together to Reduce Harm (Substance Misuse) Delivery Plan 2016 – 2018 by March 2018. Work has already commenced in relation to this project.</p>	<p>Executive of NHS Wales Area Safer Custody Lead March 2018</p>