

**Action Plan – Mr Adris Habib at HMP Swaleside – Self-Inflicted Death on 20/11/2018**

<b>No</b>	<b>Recommendation</b>	<b>Accepted/Not Accepted</b>	<b>Response</b>	<b>Target date for completion and function responsible</b>
1	The Governor should ensure that staff manage prisoners at risk of suicide or self-harm in line with national guidelines, including in particular that an ACCT is opened following all acts of self-harm (which should include deliberately setting fire to a cell).	Accepted	This issue has been included as a point of discussion at the weekly Safety Intervention meeting and at the monthly Safer Custody meeting. All managers have been asked to brief the staff in their areas to ensure they are aware that they must open an ACCT document following any incident of self-harm, including deliberate fire setting. Staff have also been reminded of these requirements on a regular basis at the morning staff briefings. In addition, a Notice to Staff will be sent out to remind staff of the national guidelines surrounding opening ACCT documents.	Head of Safety April 2020
2	The Governor should ensure that staff completing roll checks are aware of their responsibilities and that they must satisfy themselves all prisoners are present and correctly accounted for, that they have not escaped, and are not obviously ill or dead.	Accepted	Staff have been reminded at the morning staff briefings of the importance of ensuring they are satisfied that the prisoner is correctly accounted for when carrying out morning roll checks and that there are no obvious signs of distress that require immediate attention. This will be reinforced with a Notice to Staff, which will also include information around the need to carry out a wellbeing check after unlocking the wing for main movement.	Head of Safety April 2020