

Action Plan – Mr Daniel Spencer at HMP Gartree – Natural Causes on 23/06/2020

No	Recommendation	Accepted/ Not Accepted	Response	Target date for completion and function responsible
1	<p>The Head of Healthcare should ensure all healthcare staff have the necessary training and supervision to provide timely referral to palliative care services and the skills to deliver palliative care effectively.</p>	Accepted	<ul style="list-style-type: none"> • A training session on palliative care and the Trust policy will be held with all healthcare staff including GP's on the December training day. • Palliative care and the referral process will be discussed with staff during individual supervision sessions throughout December 2020 and recorded as completed within their personal record. • Palliative care referral will form part of the care plan and record keeping audit and action taken to address non referral where appropriate. • A palliative care / End of Life link nurse will be established. 	<p>December 2020</p> <p>Head of Healthcare</p>
2	<p>The Governor should ensure that:</p> <ul style="list-style-type: none"> • staff comply with infection control measures, such as use of PPE and hand washing; • social distancing is maintained wherever physically possible; and • managers enforce compliance. 	Accepted	<ul style="list-style-type: none"> • There are clear notices, signs and plenty of PPE available within the establishment. • Staff are advised to wear PPE as appropriate and social distancing has been mandated in all high risk areas within the prison and on escorts / bed watches. • Staff have daily access to the GOV.UK website for immediate updates through our intranet. • Managers will advise staff accordingly within their function 	<p>Complete</p> <p>Governor</p>

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3	The Governor should ensure that staff notify a prisoner's next of kin as soon as possible when they become seriously ill.	Accepted	On diagnosis of terminal or serious illness of a prisoner by the Healthcare manager, the Senior Managers will allocate a Family Liaison Officer who will inform the next of kin as appropriate.	Complete Governor