

Action Plan – Mr Raymond Wilkinson at HMP Liverpool – Natural Causes on 21/01/2021

No	Recommendation	Accepted/ Not Accepted	Response	Target date for completion and function responsible
1	The Head of Healthcare should ensure healthcare staff record care plans in the appropriate parts of the clinical record, following the identification of a health need.	Accepted	All clinical staff received system1 training as part of their induction and are aware of which part of the clinical tree they are to record care plans – patients care plan was correctly located on the clinical tree following a free text care plan entry into the system1 notes – staff have been made aware to document only into the care plan to ensure there is no delay between the original documentation and the recording on the clinical tree (6 October 2021).	Complete Head of Healthcare
2	The Head of Healthcare should liaise with Liverpool Adult Social Care services to identify the cause of the delay by their service in completing the required social care assessments. This will help ensure that future social care assessments and interventions are implemented in a timely manner.	Accepted	<p>Better Health Liverpool (BHL) formalised a Memorandum of Understanding with the Local Authority in April 2021 for all referrals to social care/OT. Quarterly minuted meetings are in place and the pathway is successful and works well.</p> <p>A social care report is produced quarterly, with a breakdown of all referrals and packages – submitted to both the commissioner and NHSE Quality team.</p> <p>Social care lead is a key strategic member of the Local Delivery Board and attends these meetings.</p> <p>In order to refine the pathway, we have written to the local authority and requested we agree a timeframe for the return of all social care reports. In the meantime, the Authority have agreed to honour any social care package that BHL put in place prior to their assessment, so that there are no delays in the delivery of social care interventions.</p>	Complete Head of Healthcare

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			Liverpool City Council Social Services have confirmed that assessments and recommendations are completed, via discussions/emails with staff at Spectrum, Merseycare or the Offender Management Unit, within 28 days of receipt of the referral. However there may be delays from obtaining information from third parties etc.	