

Action Plan – Mr Tyrone Rushton Quinn at HMP Northumberland – AFI on 14/05/2018

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
1	The Director and Head of Healthcare should ensure that staff inform the substance misuse team when prisoners fail drug tests or are suspected of using drugs so that it can provide prompt substance misuse support.	Accepted	All staff responsible for carrying out drug testing will be reminded of the need to provide the Drug and Alcohol Recovery team (DART) with the details of all residents who test positive for drugs. A process has been introduced whereby the Intelligence Hub now disseminate any intelligence suggesting a resident is using illicit substances to DART. All staff who are responsible for the handling intelligence reports have been informed of this additional requirement. The Head of Security, who is responsible for the closure of all intelligence reports on Mercury, will carry out assurance checks as part of this process.	Head of Security & Operations/ Head of Healthcare Completed
2	The Director should ensure that the key drug issues at Northumberland are identified and that the prison's local drugs strategy is revised by September 2019 to ensure that these key issues are being addressed.	Accepted	Funding was recently secured for a new post for a Drug Strategy Manager and the successful candidate took up post earlier in the year. One of their key tasks is to review and update the existing Local Drug Strategy. The recently published National Drug Strategy will be incorporated into the review, to ensure that key drug issues are identified and addressed.	Drug Strategy Manager Completed
3	The Director should ensure that staff conducting roll checks satisfy themselves that there are no immediate causes for concern.	Accepted	Staff will be reminded that any immediate cause for concern identified during the course of roll checks must be escalated accordingly and appropriate action taken. In addition, wellbeing checks take place at unlock in the morning, unlock in the afternoon and at lock up at the end of evening association. Staff are required to account for the completion of these checks in the unit diary.	Head of Safety Completed
4	The Director should ensure that all prison staff are made aware of and understand their responsibilities during medical	Accepted	A community notice will be circulated reminding all staff of their responsibilities during medical emergencies. Furthermore, those staff deployed to work in the control room will be reminded to read PSI 03/2013 and will be required to sign to indicate their understanding of their responsibilities. Particular emphasis will	Head of Security & Operations Completed

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	emergencies, including that control room staff call an ambulance as soon as an emergency code is called.		be given to the need to call an ambulance as soon as an emergency code is called. A notice has also been prominently displayed in the control room to remind operators of this requirement.	
5	The Director and Head of Healthcare should ensure that staff are aware of the circumstances in which resuscitation is inappropriate.	Accepted	<p>An information notice has been circulated to all staff to provide guidance on when it is not appropriate to start CPR. This notice will be re-published on an annual basis as a refresher and also to capture any new staff.</p> <p>Resuscitation Council accredited ILS has been delivered to all registered Healthcare staff within HMP Northumberland. This commenced in March 2019 and is on a rolling programme to ensure staff are regularly updated on resuscitation standards. The training includes discussions around times where resuscitation is inappropriate.</p> <p>In addition, the G4S Resuscitation policy has been reviewed and updated and includes guidance around “Decisions relating to Cardiopulmonary Resuscitation”. The policy has been shared with all Heads of Healthcare in the region, and the Head of Healthcare will share the policy with all Healthcare staff. The most up to date policies can be viewed by all staff online, at any time.</p>	<p>Deputy Head of Residence West Completed</p> <p>Clinical Governance Manager Completed</p> <p>Head of Healthcare Completed</p>
6	The Head of Healthcare should ensure that all staff are aware of the Decision Relating to Cardiopulmonary Resuscitation guidance and the G4S Resuscitation Policy	Accepted	G4S Resuscitation policy has been reviewed and updated and includes guidance around “Decisions relating to Cardiopulmonary Resuscitation”. The policy has been shared with all Heads of Healthcare in the region, and the Head of Healthcare will share the policy with all Healthcare staff. The most up to date policies can be viewed by all staff online, at any time.	Clinical Governance Manager Completed

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	and that appropriate training is put in place to implement the guidance.		Resuscitation Council accredited ILS has been delivered to all registered Healthcare staff within HMP Northumberland. This commenced in March 2019 and is on a rolling programme to ensure staff are regularly updated on resuscitation standards. The training includes discussions around times where resuscitation is inappropriate.	Head of Healthcare Completed