

Action Plan – Mr Robert Peach – HMP Altcourse - AFI on 25/09/2019

No	Recommendation	Accepted/ Not Accepted	Response	Target date for completion and function responsible
1	The Head of Healthcare should ensure that staff record the results of a urine drug screen in the prisoner's medical record.	Accepted	The Substance Misuse Service (SMS) Clinical Lead has informed all Healthcare staff, including Doctors, regarding the requirement and importance of recording urine screen results in the prisoner's record. The SMS Lead will be monitoring and auditing this process going forward.	Head of Healthcare/ Clinical Lead SMS Completed
2	The Director and Head of Healthcare should ensure that prisoners are reviewed by a GP before being taken to the substance misuse wing.	Accepted	The Clinical Lead for SMS has reviewed the evening SMS ledger to ensure appointment times are reflected correctly and the purpose of the ledger has been reiterated to all Healthcare staff. A review of GP provision is due to be completed by the end of September. SMS clinic start times will be considered as part of the review, with a proposal to commence these earlier than current arrangements allow. The outcome will be fed back to the Director.	Head of Healthcare September 2020
3	The Head of Healthcare should ensure that when staff carry out a check on a prisoner, they make a full record of the check, including details of any response obtained from the prisoner.	Accepted	The Clinical Lead for SMS has conducted staff learning around the responsibilities and expectations of staff when carrying out checks on prisoners and in relation to record keeping. The need to evidence the prisoner's response within the electronic records has been reinforced. Regular checks of this ledger are completed by both the Senior Nurse and the Clinical Lead for the SMS team.	Clinical Lead SMS Completed