

**Action Plan – Mr Jamie Winfield at HMP Lincoln – SID on 08/05/2020**

<b>No</b>	<b>Recommendation</b>	<b>Accepted/ Not Accepted</b>	<b>Response</b>	<b>Target date for completion and function responsible</b>
1	The Governor should ensure staff carry out a morning welfare check for every prisoner.	Accepted	<p>A review of the unlock process took place in May 2020 following Mr Winfield's death. Amendments have been made to incorporate a daily welfare check at morning and afternoon unlock. This is underpinned by evidence based compliance and assurance checks which are recorded in the wing log.</p> <p>In May 2020 a Notice to Staff (NTS) was issued reminding staff of the importance of carrying out welfare checks and the expectation that prior to the commencement of the regime each day a welfare check must be carried out on all prisoners, with staff able to satisfy themselves that prisoners are alive and well. This information was also included in the staff information newsletter.</p> <p>Welfare checks also form part of the daily wing briefings by the wing manager and wing Supervising Officers.</p>	Head of Residence and Safety Completed
2	The Governor should ensure that staff follow the correct emergency procedures, as set out in PSI 03/2013, and radio a medical emergency code immediately when they find a prisoner unresponsive.	Accepted	<p>A NTS was republished in May 2020 setting out the expectation on staff to radio a medical emergency code immediately to summon the correct response when a prisoner is found unresponsive.</p> <p>The local contingency plans were reviewed in May 2020 to streamline communications in the event of an incident and to ensure compliance with PSI 03/2013.</p> <p>Guidance on code red and code blue was published in the staff information newsletter in May 2020 and staff are reminded monthly at wing and</p>	Head of Safety and Equalities Completed

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			<p>departmental briefings on the emergency response procedures that should be followed.</p> <p>Code red and blue prompt cards were reissued to staff between May and July 2020 and the Safer Custody team have refreshed the emergency response notices in key staff areas as a further visual reminder.</p>	
3	The Governor and Head of Healthcare should give clear guidance to staff about the circumstances in which resuscitation is inappropriate.	Accepted	<p>All healthcare staff receive guidance and training in when cardiopulmonary resuscitation (CPR) is necessary and when it is inappropriate.</p> <p>Following Mr Winfield's death staff were issued with a document called 'Guidance to support the decision making process of when not to perform CPR'. The guidance was taken from the European Resuscitation Council Guidelines for resuscitation to support prison, detention, and healthcare staff in making decisions as to the appropriateness of resuscitation attempts in a prison or immigration removal centre setting. Staff have been reminded through this guidance of the signs to look out for which indicate when resuscitation is inappropriate.</p>	Head of Healthcare Completed