

Action Plan – Mr Adam Malyn at HMP Parc– Awaiting Further Information on 04/10/2019

No	Recommendation	Accepted/ Not Accepted	Response	Target date for completion and function responsible
1	The Director should ensure that prison and healthcare staff check that radios work when they start their shift and that spare batteries are available.	Accepted	<p>A Director's Order was reissued in November 2020 which reminded staff that they are responsible for ensuring that their radio is fully operational at all times and should seek to replace the radio battery immediately after discovering the battery is low or has run out.</p> <p>Staff have also been reminded in briefings during November 2020 that when drawing radios from the vending cabinet, they are required to ensure they turn on their radio and contact the control room prior to departing the area. Staff were also reminded to ensure their radio battery is fully charged at all times and that spare radio batteries can be obtained from the gate house, if required.</p> <p>Radio net test calls are called by the control staff periodically during the day to ensure all radio holders acknowledge the test call and if a call sign fails to respond they are contacted by telephone. Additional radio docking stations and batteries are provided, when required, for both the gate house and the lead nurse offices.</p>	Head of Security Complete