

Action Plan – Neil Conway at HMP Hull – Self Inflicted on 20/12/2018

No	Recommendation	Accepted/ Not Accepted	Response	Target date for completion and function responsible
1	<p>The Governor should ensure that prisoners passing through reception on return to the prison after a court appearance are:</p> <ul style="list-style-type: none"> • screened to assess their risk of suicide and self-harm; and • assessed by healthcare staff when there has been a change in their custodial status. 	Accepted	<p>From August 2019, an additional risk assessment document will be introduced to ensure that all prisoners passing through Reception, including those returning from a court appearance, are screened appropriately in terms of risk of suicide and self-harm. All self-harm factors will be reviewed and evidenced and action taken as appropriate. The document includes a management assurance check.</p> <p>All prisoners returning from court will also have a slip attached to their record identifying that there has been a change in circumstances, so the nurse screening them is aware and that they should be assessed accordingly.</p> <p>These new processes will also be extended to all prisoners that have had a change in custodial status during a video link conference at the establishment. They will be taken from the video link to Reception, where they will receive appropriate screening.</p>	Head of Operations September 2019
2	<p>The Head of Healthcare should ensure that reception staff:</p> <ul style="list-style-type: none"> • complete the required substance misuse audits; • explore any substance misuse issues with the prisoner, offering support and making onward referrals, as appropriate; and • clearly record the results of the audit and outcomes in the prisoner's medical record. 	Accepted	<p>The Head of Healthcare will ensure that all primary care nursing staff are provided with relevant training to give them updated knowledge of Substance Misuse and Mental Health issues, including appropriate assessments and tools to use and how to document decision on SystemOne.</p>	Head of Healthcare November 2019

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3	<p>The Governor should ensure that:</p> <ul style="list-style-type: none"> • the keyworker scheme provides meaningful support to prisoners, particularly in relation to the identification, discussion and recording of significant events; and • where significant issues are identified, keyworkers take appropriate follow up action or make onward referrals to offer support to the prisoner. 	Accepted	<p>Daily keyworker briefings have now been introduced and include information about staff's individual role as a keyworker for their prisoners and how they can explore what support is needed for that individual prisoner, as well as source the help required. Staff have also been informed of the importance of recording the keyworker sessions and seeing their prisoners weekly, so any issues raised can be followed up by the keyworker if not already completed. Each Custodial Manager is also required to carry out a 10% management check each week of their officer's keyworker entries. Any concerns identified will be dealt with through first line management of individuals. General learning is disseminated to all keyworkers via the keyworker briefings.</p> <p>In addition, keyworker management checks will be part of the monthly bi-lat discussions with Head of Residence & Services and the Custodial Managers to ensure any emerging issues are addressed.</p>	Head of Residence & Services September 2019
4	<p>The Governor and Head of Healthcare should ensure that all staff are aware of the correct medical emergency codes and have appropriate training in the use of emergency call signs.</p>	Accepted	<p>The Head of Residence and Safety will review current protocols in relation to medical emergency codes. A Governor's Order to remind staff of the correct process will continue to be issued annually. This underlines the circumstances in which a Code Red or a Code Blue should be called.</p> <p>Control room staff have been instructed that they must request that Body Worn Video Cameras are activated at the time of a Code Red or Code Blue being called.</p> <p>A staff awareness briefing will also take place on the nature of a medical emergency and how to call an emergency code. Particular attention will be paid to those working in high risk areas including, Control room, Nights, Palliative Care and the Wellbeing Unit.</p>	Head of Residence & Safety October 2019