



**PPO ACTION PLAN:**

<b>Offender Name</b>	<b>Michael BROCKLEBANK</b>
<b>Approved Premises</b>	<b>Merseybank AP</b>
<b>Date of Death</b>	<b>23/09/2020</b>
<b>Date of Action Plan</b>	<b>18/03/2021</b>

<b>Recommendation</b>	<b>Accepted / Not accepted</b>	<b>Response</b>	<b>Target date for completion and function responsible</b>	<b>Progress reporting</b>
The AP manager should ensure that staff complete welfare checks according to requirements, including getting a response from residents when necessary	Accepted	<p>Recommendation of report to be discussed in team meeting.</p> <p>Recirculation of Safe Working Practices document to ensure all staff at Merseybank are aware of expectations in respect of welfare checks and safe practices, including roused response approach. All staff to resign the SWP document.</p> <p>AP manager to ensure that welfare checks are being undertaken by staff by monitoring welfare checks audit sheets for a period of 3 months to ensure practice is embedded.</p> <p>Recirculation of the Covid self isolation self-harm and suicide FAQ document to all staff (initially circulated on 2/2/21). To be listed as an agenda item at the next all team meeting to ensure all staff have read.</p>	<p>July 2021</p> <p>May 2021</p> <p>1<sup>st</sup> August 2021</p> <p>July 2021</p>	