



PPO ACTION PLAN:

Offender Name	Craig Bissa
Approved Premises	St Josephs
Date of Death	01.04.2019
Date of Action Plan	18.09.2019

No	Recommendation	Accepted / Not accepted	Response	Target date for completion and function responsible	Progress (to be updated after 6 months)
	The manager at St Joseph's Approved Premises should ensure that the local policy on drug testing of residents is followed. This includes drug testing residents on their return from hospital, where residents have attended hospital for drug misuse.	Accepted	The National Approved Premises Safe Working Practice document (November 2018) and the recently launched Psychoactive substance toolkit, provide additional guidance to APs as to their response to substance misuse. The manager at St Joseph's will ensure that policy and practice in respect of drug testing is addressed with all staff. We will work with the National AP Team to further develop the local substance misuse policy and ensure that learning is embedded in practice.	NW AP Management Team – March 2020	
	The manager of St Joseph's Approved Premises should ensure that all staff are aware of and understand their responsibilities during medical emergencies,	Accepted	All staff that work in APs are required to attend Emergency First Aid training, delivered by an external provider. A divisional training record is maintained and monitored to ensure that the training is refreshed every 3 years. All duty staff carry emergency packs on their person, including a panic alarm at all times which	NW AP Management Team by end of 2019	

	<p>including that;</p> <ul style="list-style-type: none"> • Staff act promptly in a life-threatening situation. <p>Prisons and Probation Ombudsman 3</p> <ul style="list-style-type: none"> • An ambulance is called immediately. • First aid is commenced immediately on discovery of a resident who is unconscious or not breathing, unless there are obvious reasons why this would be inappropriate, for example, clear signs of rigor mortis. 		<p>is checked daily.</p> <p>Recently introduced 2 way radios have further improved communication. We will develop an additional process to ensure that response times are discussed at team meetings and in individual supervision under the standing item agenda of Health and Safety and ensure that learning is embedded in practice.</p>		
	<p>The Area Manager for North West Approved Premises should carry out a disciplinary investigation into the actions of the two members of staff involved in the emergency response on 1 April 2019.</p>	<p>Accepted</p>	<p>An investigation was commissioned by the Head of Public Protection into the actions of the first member of staff.</p> <p>The second member of staff is a sessional worker and due to her status is not subject to National Offender Management Service Human Resources policies. This includes the Conduct and Discipline policy which does not apply.</p>	<p>Investigation report completion date: 9/8/19</p> <p>Hearing date: 27/11/19</p>	
	<p>The manager of St Joseph's Approved Premises should ensure that a copy of this report is shared with the two members of staff involved in the emergency response on 1 April 2019.</p>	<p>Accepted</p>	<p>A copy of this report will be shared to ensure an awareness of the Ombudsman's findings are communicated and lessons are learnt regarding responsibilities and responses to medical emergencies.</p>	<p>As soon as possible</p>	