

Action Plan – Mr Leon Upfold at HMP High Down – Self-Inflicted Death on 04/12/2020

No	Recommendation	Accepted/ Not Accepted	Response	Target date for completion and function responsible
1	<p>The Governor and Head of Healthcare should ensure that all staff conducting reception health screens:</p> <ul style="list-style-type: none"> •take into account all relevant information, including a prisoner's clinical history, referrals or contact with mental health services and relevant prison documentation, to assess his risk factors for suicide and self-harm and his mental health needs; and •refer prisoners for a mental health assessment whenever they have a serious history of self-harm or an outstanding psychiatric assessment. 	Accepted	<p>A local instruction for all healthcare nurses completing reception screening will be published to ensure that all relevant information is considered during the reception screen, including a review of previous clinical history. A checklist was introduced in December 2020 ensuring that nurses check all prison documentation arriving with the prisoner and complete and sign the checklist to evidence that this has been viewed.</p> <p>As part of the healthcare screen a medical-in-confidence form is completed by the nurse in reception to obtain prisoners' consent for their medical records to be obtained via SystemOne. If a prisoner is registered with a GP the nurse will be able to access these records within 24 hours.</p> <p>The Mental Health Lead is creating comprehensive guidance, a referral process and a form for all staff, including healthcare, to complete when making a mental health referral. It will advise staff to refer a prisoner to mental health in reach if they have a serious history of self-harm or an outstanding psychiatric assessment.</p> <p>The Head of Healthcare sent a notice to all healthcare staff in July 2021 stating that they must refer prisoners to mental health whenever there is an outstanding psychiatric assessment.</p>	Head of Healthcare and Mental Health Lead September 2021
2	<p>The Head of Healthcare should ensure that a copy of this report is shared with Nurse A, and that a senior manager discusses the</p>	Accepted	<p>The Head of Healthcare will share a copy of the report, discuss the findings and record the outcome of this meeting with the member of staff.</p>	Head of Healthcare August 2021

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	Ombudsman's findings with them.			
3	The Governor should ensure that all staff assessing a prisoner's risk take into account all relevant information, including a prisoner's self-harm history, and do not rely solely on what a prisoner says or how he presents.	Accepted	<p>Suicide and self-harm (SASH) training for operational and non-operational staff will re-commence as part of the COVID recovery plan and all ACCT assessors will receive this training.</p> <p>All ACCT assessors will also receive the new ACCT v6 training which covers the requirement to consider all relevant information when assessing risk and not to rely solely on how a prisoner presents. The new ACCT document also reminds staff to consider all relevant risk information during assessments.</p> <p>A new quality assurance tool has been introduced for ACCT v6 and this will be monitored through the ACCT development meeting. Included in the meeting will be an action to ensure all information is taken into account when completing an ACCT assessment. Any issues identified through the meeting will be minuted and actioned through one to one meetings with the safety manager, conversations with line managers, referral for refresher training or possible removal from completing ACCT assessments depending on the seriousness of the issue.</p>	Head of Safety September 2021
4	The Governor should ensure that a copy of this report is shared with SO A and Officer A and that a senior manager discusses the Ombudsman's findings with them.	Accepted	The PPO report has been shared with named staff and the outcome of both meetings has been recorded by the Deputy Governor. Both members of staff have received training on the new ACCT v6.	Deputy Governor Completed

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5	The Head of Healthcare and the Substance Misuse Team Manager should ensure joint management of care planning to meet prisoners' holistic mental health, physical health and substance misuse needs.	Accepted	<p>The Head of Healthcare and Substance Misuse Manager have agreed a joined up approach to working with prisoners with dual diagnosis and a written protocol will be produced for supporting prisoners with joint care planning.</p> <p>The Forward Trust and Mental Health Lead now both attend the weekly mental health meeting and the Forward Trust 13 week reviews which allow for joint planning and decision making. Both partners attend the weekly safety intervention meeting (SIM) to contribute to multi-disciplinary team working.</p> <p>The health improvement plan and quality board meetings have re-commenced for strategic oversight and joint collaboration.</p>	Head of Healthcare and Forward Trust Manager September 2021