

Action Plan – Lee Wilkins at HMP Sudbury at 05/02/2016

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
1	The Governor at HMP Sudbury should ensure that staff receive appropriate training on drug awareness, including new psychoactive substances, to allow them to more appropriately support prisoners suspected of or who have admitted using drugs.	Accepted	All staff were reminded via a staff information notice in August 2017 about how to recognise where prisoners are under the influence of drugs, including new psychoactive substances. They were also reminded about how to support prisoners if they admit to taking drugs, and the importance of referring them to the substance misuse team.	Governor Completed
2	The Governor at HMP Sudbury should ensure that staff pass on information about drug use, or refer prisoners suspected of or who have admitting using drugs, to the substance misuse team promptly.	Accepted	All staff were reminded via e-mail in August 2017 that they must promptly pass on information about drug use, and refer prisoners suspected of using drugs, or who have admitted doing so, to the substance misuse team. Additionally, the Information Report (IR) procedure was updated in July 2017 to include a section for information on suspected or admitted substance misuse. Any information received via the IR is passed to offender supervisors and the substance misuse team to ensure that support is offered to the prisoner and all relevant issues explored. This recommendation will be closely monitored by the Head of Security.	Governor Head of Security Completed