

Action Plan in response to the PPO Report into the death of Mr Clive Francis on 20/02/2021 at HMP Stoke Heath

| Rec No | Recommendation | Accepted / Not accepted | Response Action Taken / Planned | Responsible Owner and Organisation | Target Date |
|--------|---|-------------------------|--|---|-------------|
| 1 | The Head of Healthcare should ensure that staff document conversations with all vulnerable prisoners about COVID-19 management and risks to the prisoner, such as shielding and testing. | Accepted | <p>All prisoners are supported by staff and information; test results and reassurance are in place for all prisoners in respect of COVID-19 management and risks. Results for COVID-19 tests are clearly communicated, even when negative such as in the community.</p> <p>All clinical staff will be reminded of the need to document conversations clearly in SystmOne. However, the conversation referred to is recorded on 13th August under the GP's name.</p> | Head of Healthcare HMP Stoke Heath, Shropshire Community Health NHS Trust | July 2021 |
| 2 | The Head of Healthcare should ensure that the reason for a COVID-19 test is recorded in the medical notes. In addition, if the result is positive, any actions taken should also be recorded. | Accepted | During the period that Mr. Francis became unwell the prison was experiencing its first large scale COVID-19 outbreak, as such note keeping may not have been as detailed, although the COVID-19 testing and results were recorded, however, it is accepted that the reason for swabbing was not as clear as it should have been. | Head of Healthcare HMP Stoke Heath, Shropshire Community Health NHS Trust | July 2021 |

