

Action Plan – Mr Lee Thomas, at HMP Garth – AFI on 02/02/2019

No	Recommendation	Accepted/N ot Accepted	Response	Target date for completion and function responsible
1	The Governor should ensure that officers undertake frequent patrols during association periods, and are alert for signs of substance misuse.	Accepted	<p>A Notice to Staff (NTS) will be published reminding all staff of the importance of undertaking frequent patrols during association periods. Band 4 Supervising Officers will also be briefed on the requirement and will provide assurance that they are being carried out as part of their management checks.</p> <p>A Governor's Order has also been published to inform staff of the mandatory actions that must be taken if they find a prisoner under the influence of an unknown substance. The order also provides staff with guidance regarding the symptoms to look out for in a prisoner's presentation.</p>	Head of Safer Prisons/Head of Residential/Head of Healthcare November 2019
2	<p>The Governor should ensure that all prison staff are made aware of and understand their responsibilities during medical emergencies, including that:</p> <ul style="list-style-type: none"> • Staff go into cells as quickly as possible in a potentially life-threatening situation subject to a risk assessment. • Staff communicate a medical emergency without delay, using the appropriate medical emergency response code, to communicate the nature of the emergency quickly and effectively. 	Accepted	<p>New members of staff are now reminded during their induction about the need to enter a cell as quickly as possible in circumstances where there is a potentially life threatening situation and that staff may enter a cell on their own subject to a dynamic risk assessment being undertaken and subject to calling for assistance, via the radio, giving their exact location. The need to call the correct medical response code (Code Red, Code Blue) is also reiterated. A NTS will also be published reminding all current staff of these requirements.</p> <p>Emergency Response in Custody information is frequently re-published to staff on a rolling programme. This provides clear instructions about the responsibilities of staff in the event of a medical emergency and that if they are unsure, then they should call a code. There is also a display at the gate which provides information on what constitutes a Code Red or Code Blue and the urgent actions that must be taken to ensure that the control room are made aware that an ambulance is required. Intermittent management checks will be done to ensure compliance with these instructions.</p>	Head of Security/ Head of Safer Prisons & Equalities November 2019

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No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
	<ul style="list-style-type: none"> • All radios are working effectively, and any network or handset issues that might affect this are investigated and addressed. • Control room staff request an ambulance as soon as an emergency code is called. • There are no delays in escorting ambulances to the relevant location. 		<p>The radio system is subject to an annual service and is confirmed as being in full operational order. A backup base has now been secured from HMP Manchester which will allow the prison to continue using the radio network if the main system fails.</p> <p>Communications staff have been reminded of the process that is in place should the radio network become blocked by an open signal and other users are unable to transmit. A separate call must be put out to the open carrier advising them of the position, so that they can take the appropriate action to ensure it is freed up. There is also a reporting system in place via the Security functional mailbox for any longer term faults, which are then reported through to the radio provider to be rectified.</p> <p>The prison will carry out a desktop contingency exercise in the new year, in conjunction with the North West Ambulance Service to ensure that there are no delays in escorting ambulances to relevant locations during night state.</p>	