

# Action Plan in response to the PPO Report into the death of Mr Christopher McDonagh on 25.02.2021 at HMP Erlestoke

Rec No	Recommendation	Accepted / Not accepted	Response Action Taken / Planned	Responsible Owner and Organisation	Target Date
1	<p>The Governor and Head of Healthcare should ensure that:</p> <ul style="list-style-type: none"> <li>all COVID-19 policy requirements for prisoner isolation, shielding and/or 'reverse cohorting' are consistently enforced;</li> <li>isolation, shielding and/or 'reverse cohorting' requirements are clearly documented in the patient's clinical and prison records; and</li> <li>staff and prisoners are aware of those requirements.</li> </ul>	Accepted	<p>All prisoners that are subject to reverse cohorting, isolation and/or shielding have separate access to the prison regime to ensure that all prisoners and staff are protected from the risks of COVID-19.</p> <p>Reverse cohorting, isolation and shielding requirements are understood by healthcare and prison staff. Prisoners who are shielding, isolating or reverse cohorting are noted on the daily operational report and discussed at the operational managers meeting daily.</p> <p>We will record all the details of any prisoner subject to isolation, shielding or reverse cohorting on their CNOMIS case notes and alerts page where appropriate.</p> <p>Healthcare will ensure that the details of any prisoners who are isolating, shielding and/or reverse cohorting</p>	Deputy Governor/Head of Healthcare	<p>Complete</p> <p>Complete</p> <p>Complete</p>



			<p>are recorded on their SystmOne record.</p> <p>Throughout the COVID-19 pandemic requirements have been communicated to staff and prisoners. These will continue to be published via NTS/NTP and regular briefings. The Senior Management Team (SMT) are now completing monthly checks that our exceptional delivery models are being adhered to through this COVID-19 period. A form is being completed and these are sent to the relevant Heads of Function where non-compliance has been found for further action to be taken; these are then up-dated on the Duty Managers report, confirming completion.</p> <p>We now have WayOut TV; this is a channel prisoners can watch in their cell that offers relevant and prison information, we are also going to increase its use to share COVID-19 information.</p>		<p>31/10/2021</p> <p>10/11/2021</p> <p>30/11/2021</p>
2	<b>The Governor should ensure that staff notify a prisoner's next of kin as soon as possible when a prisoner becomes seriously ill, in line with Prison Rule 22 and PSI 64/2011.</b>	Accepted	<p>The Head of Safety will ensure that all SMT and Custodial Managers are aware of the requirements of Prison Rule 22 and PSI 64/2011. The requirements will be communicated in the way of a briefing to managers and followed up with an email and NTS for assurance.</p> <p>The current Family Liaison Officer (FLO) and Safety</p>	Head of Safety	31/12/2021



			<p>Managers will be reminded to keep a log of all contact attempts made with families and friends, this will take place via a meeting that will be arranged by the Head of Safety in October.</p> <p>In October we are also looking to recruit further FLOs and during this time an expression of interest will be sent out.</p>		<p>31/10/2021</p> <p>31/10/2021</p>
3	<p>The Governor and Head of Healthcare should ensure that all staff undertaking risk assessments for prisoners taken to hospital understand the legal position on the use of restraints and that assessments fully take into account the health of a prisoner and are based on the actual risk the prisoner presents at the time.</p>	Accepted	<p>An awareness and training session has been requested to be delivered to the SMT, Custodial Managers and Healthcare staff. The Group Safety Lead will consult HMPPS Safer Custody Casework Team and Ombudsman's office to make arrangements for the session to be held by the end of 2021. All attendees understanding of the legal judgment will be recorded from the training/awareness session.</p> <p>Following this training and prior to the end of 2021, the Head of Safety and Well-being Manager will re-enforce the messaging from the training during short sharp awareness sessions with these staff and members of their teams. These will be through floor walking, asking questions and the reason this is important.</p>	Head of Safety/Head of Healthcare	<p>30/12/2021</p> <p>31/12/2021</p>
4	<p>The Governor should revise the prison's escort risk assessment form to ensure that it requires:</p>	Accepted	<p>We will review our current risk assessment process to ensure that staff are aware of and understand the Graham judgment so that they take account of the prisoner's health and mobility when making cuffing</p>	Head of Security/Head of Safety/Head of Healthcare	30/11/2021



	<ul style="list-style-type: none"> <li>healthcare staff to say whether the prisoner's current state of health has an impact on his mobility; and</li> <li>Prison staff to show that they have taken this information into account in assessing the prisoner's current level of risk.</li> </ul>		<p>decisions.</p> <p>The Group Safety Lead, has shared with the Head of Security and Head of Safety reviewed risk assessments that promote effective practice. We will review our risk assessment ready for the training awareness session, provisionally scheduled for December 2021.</p>		
5	The Governor should ensure that any changes to the level of restraints are recorded accurately and promptly.	Accepted	<p>The Head of Security will ensure that staff are instructed to record any amendment to cuffing arrangements on the PER or bed watch log. This will be measured through a QA processes by the Custodial Managers in Security, who will complete a 10% random check of paperwork and feed all findings back to the relevant staff involved and Managers.</p> <p>To achieve this we will brief our staff at our morning meeting for Prison Officer's, about these requirements. We will publish guidance on this requirement to go out with the escort risk assessment. We will also include this within our upcoming Safety Week WC 29 November 2021.</p>	Head of Security/Head of Safety	<p>30/11/2021</p> <p>31/12/2021</p>
6	The Governor should ensure that information requested by the PPO is provided promptly, in line	Accepted	We apologise that information required by the PPO was not provided as requested.	Head of Safety	31/12/2021



	with PSI 58/2010.	<p>We are recruiting a Safety Analyst, this will support the safety function in submitting timely submissions upon requests.</p> <p>We have prepared ourselves an accurate and reflective template of everything that is required by the PPO. This will be laminated and placed in the safety office, easily accessible and will allow any member of staff to immediately start collating relevant information promptly for the PPO.</p>		31/10/ 2021
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