

**Action Plan – Mr David Thorpe at HMP Winchester – Natural Causes on 05/02/2021**

No	Recommendation	Accepted/ Not Accepted	Response	Target date for completion and function responsible
1	The Head of Healthcare should remind staff of the need to document fully that the patient has capacity to make decisions about their healthcare and the reasons for not accepting the advice given.	Accepted	As per the mental capacity Act “The starting assumption must always be that the person has the capacity, until there is proof that they lack capacity.” For individuals working within healthcare we will always operate from this position within the first instance. For those individuals that we recognise their decision making may significantly impact on their physical health we accept there is a need to document the individual’s capacity to make those decisions.  Leads from Healthcare services will share this information/expectation within their services.	30/07/2021  Head of Healthcare
2	The Head of Healthcare should ensure that staff:  • make full and accurate entries in the prisoner’s medical record, including full details of the clinical observations taken; and  • consistently use the National Early Warning Score (NEWS2) tool, to ensure the appropriate and timely escalation of unwell patients.	Accepted	The Healthcare will undertake the following:  • Arrange Record Keeping’ sessions with staff;  • Undertake Audits of record keeping to ensure our notes reflect clinical activity; and  • Ensure that NEWS 2 training with all healthcare staff is completed.	30/07/2021  Head of Healthcare and Primary Care Lead
3	The Governor and Head of Healthcare should ensure	Accepted	Communications will be sent out to all clinical staff to ensure all components of the escort risk assessment are complete. Individuals within healthcare have been	30/07/2021

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	that healthcare staff complete the healthcare section of the escort risk assessment fully and accurately.		<p>reminded of their responsibility and role within transfers and the importance of risks assessments being accurately and appropriately completed.</p> <p>The Security department is developing an assurance programme which will see the Head of Security check at least 10% of the documents per month. Assurance for the collection of documents will be provided at the Monday weekly Security Meeting.</p> <p>The escort risk assessment has been reviewed and amended to reflect the Graham Judgement, this is currently awaiting implementation.</p> <p>There will be a joint presentation by a Safer Custody Casework representative and a Prisons and Probation Ombudsman representative on 27 July 2021, to Clinical Managers, the Senior Management Team and Custodial Managers regarding, the Graham Judgement, the importance of clinical input into assessments and the defensible decisions. Healthcare and Operational Managers who are involved in the completion of risk assessments in relation to the use of restraints will be invited to improve individual performance and ensure the use of restraints is appropriate”</p> <p>Following this a launch of the reviewed risk assessment will take place.</p>	<p>Head of Healthcare</p> <p>27/07/2021</p> <p>Group Safety Lead &amp; Safer Custody Casework, HQ</p> <p>September 2021</p> <p>Security</p>
4	The Governor should ensure that records are stored safely and can be readily retrieved when requested as	Accepted	Documents relating to escorts are stored in envelopes (by month) in the Security Storeroom on the top floor on Echo Wing. An assurance programme is being developed which will see the Head of Security check at least 10% of the documents per month. Assurance for the collection of documents will be provided at the	<p>July 2021</p> <p>Security</p>

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	part of a PPO investigation.		Monday weekly Security Meeting.  All other documents will continue to be stored in the core records in the Offender Management Unit and will be easily accessible.	