

Action Plan – Mr Simon Boyle at HMP Holme House – AFI on 02/12/2018

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
1	The Head of Healthcare should ensure that healthcare staff follow the prisons substance misuse strategy when a prisoner is suspected of using an illicit substance	Accepted	Since this incident, the Substance Misuse Strategy, together with a Single Operating Platform (SOP) have been widely embedded across the whole establishment. Healthcare staff have also been reminded of the steps they must take when a prisoner is suspected of being under the influence of an illicit substance.	Head of Healthcare Completed
2	The Governor should ensure that all staff are made aware of and understand their responsibilities during medical emergencies including using the appropriate medical emergency response code. By radio where possible to effectively communicate the nature of the Emergency	Accepted	In March 2020, a Governor's Order (GO) was issued to remind staff of the actions that must be taken in the event of a medical emergency. This includes the requirement to call a Code Red/Code Blue and outlines the circumstances in which the codes should be used so that appropriate medical assistance can be provided. The GO also reiterates the importance of an ambulance being called immediately, when an emergency code has been used.	Head of Safety Completed
3	The Head of Healthcare should ensure that healthcare staff bring the official emergency response equipment with them when responding to a medical emergency	Accepted	Following this incident, a needs assessment was completed with the on-site paramedic, Head of Healthcare and Hotel 2 staff. The objective of this needs assessment was to identify the essentials that would be required within an emergency response bag. This has now been implemented and embedded into safe practice.	Head of Healthcare Completed
4	The Governor and Head of Healthcare should ensure that control room staff tell the	Accepted	In June 2020, a GO was issued to all staff, including those who work in the Communications Room, which makes clear the need to call for separate ambulances for each individual patient in the event of a medical emergency	Head of Safety Completed

	Ambulance Service how many individuals need medical assistance so that they can deploy their resources appropriately.		that involves more than one prisoner, to ensure that appropriate resources have been dispatched. The Head of Safer Prisons has also introduced daily checks of any Code Red/Code Blue calls to ensure that the correct process has been adhered to.	
5	The Governor should ensure that the key drug issues at Holme House are identified and that the drugs strategy is reviewed to ensure that these are key issues being addressed	Accepted	HMP Holme House has a local Recovery Strategy which addresses key drug issues and has been reviewed in line with national guidelines. This is now discussed as part of the weekly multi-disciplinary Recovery Strategy meeting. The Recovery Strategy is a live document and key drug issues are updated and added as they emerge, with monitoring taking place to ensure actions taken are having the anticipated effect.	Head of Reducing Offending & Drug Recovery Programme
6	The Governor should ensure that PPO Liaison officers are aware of their duties in line with PSI58/2010	Accepted	A dedicated administrative PPO liaison officer is now in place at HMP Holme House. The Head of Safety has provided in-house training to ensure that they are aware of the requirements of the role and the expectations when assisting the Ombudsman with their investigations.	Head of Safety Completed