

Action Plan in response to the PPO Report into the death of Mr Stephen Duggan on 06/06/2021 at HMP Leeds

Rec No	Recommendation	Accepted / Not accepted	Response Action Taken / Planned	Responsible Owner and Organisation	Target Date
1	The Head of Healthcare should ensure that staff follow up prisoners who report sickness and diarrhoea and monitor them if symptoms continue.	Accepted	Patients reporting symptoms of sickness and diarrhoea are isolated in cell for a period of 48 hours to protect the wider population and to prevent spread of infection. They are then placed on the HCA ledger for welfare checks to ensure the patient hasn't deteriorated. This has been in place since July 2021, previously the patient was requested to utilise their cell bell to notify staff if they were feeling increasingly unwell.	Head of Healthcare	Complete
2	The Head of Healthcare should ensure that staff record all prisoner interactions in the prisoner's healthcare record and record if they are isolating due to illness.	Accepted	Staff are directed to record all interactions in the S1 record, this includes when a patient has been isolated – this includes any follow up interactions or welfare checks required along with time frames for review or completion of isolation.	Head of Healthcare	Complete



3	<p>The Governor should ensure that staff record when a prisoner is unwell, so that staff taking over a shift are aware who is ill and how long they have been ill for.</p>	Accepted	<p>A Governor's Order will be re-issued to remind staff of their responsibility to report concerns about the health of a person in our care.</p> <p>Observation books will be monitored daily by triangulation staff who are responsible for maintaining standards around the IRS (incident reporting system) audit.</p> <p>Key Worker's will receive a briefing to ensure they identify health concerns during key worker sessions and refer to healthcare and document in observation books.</p> <p>This will be raised at our Middle Managers meeting to ensure they are informed of their requirement to brief staff about prisoners' health concerns.</p> <p>A Prisoner Information Notice will be published advising them of how to alert staff and healthcare to concerns for their own or another's prisoners' wellbeing.</p> <p>The prison will liaise with our Healthcare providers to ensure concerns around a person's health is documented in observation books so prison staff can be informed and provide regular support and welfare checks.</p> <p>The Safety Function will reiterate expectations through delivery of Safeguarding Awareness training.</p>	Head of Safety	December 2021
---	--	----------	--	----------------	---------------



4	<p>The Governor and Head of Healthcare should ensure that an appropriate member of staff, preferably a designated family liaison officer, contacts a prisoner's family to notify them when a prisoner is seriously unwell.</p>	Accepted	<p>Health providers, Practice Plus Group make direct contact daily with hospitals where an unwell patient has been admitted to Hospital for clinical management updates. This information is shared daily with prison managers at the daily operational briefing and out of hours with the Duty Governor and Orderly Officer.</p> <p>Where concerns are raised by Health providers or escorting staff regarding a prisoner becoming seriously ill, the Orderly Office in conjunction with the Duty Governor, will identify a trained Family Liaison Officer (FLO) to make contact with the prisoners next of kin. Where a trained FLO is not available, the Orderly Officer will make contact with the family. NOMIS Case Notes will be updated to document efforts made to contact the next of kin and actual contact made.</p> <p>In the event that a patient has not been admitted to outside Hospital and remains in Prison for End of Life/Palliative Care prior arrangements for sharing information with family members are agreed with prison FLOs.</p> <p>To add an additional layer of assurance this action will also be added to all bedwatch management checks by the end of September 2021.</p>	Head of Safety	Complete
---	--	----------	---	----------------	----------

