

Action Plan – Mr Joseph Price at HMP Durham – AFI on 20/09/2020

No	Recommendation	Accepted/ Not Accepted	Response	Target date for completion and function responsible
1	<p>The Governor and Head of Healthcare should ensure that prison staff manage prisoners at risk of suicide or self-harm in line with national guidelines, including that:</p> <ul style="list-style-type: none"> • Staff consider and record all the known risk factors of newly arrived prisoners when determining their risk of suicide or self-harm, including information from suicide and self-harm warning forms, person escort records and medical records. • Staff have a clear understanding of their responsibilities and the need to record and share relevant information about recognised risk. • Staff address all known risk factors adequately before ending ACCT procedures, and record the action taken. 	Accepted	<p>Staff continue to receive National Suicide and Self Harm (SASH) refresher training on a three year cycle, however, there will be a renewed focus on ensuring this is provided to all staff, with monitoring undertaken via the training matrix. An email will also be sent to all staff which contains a copy of ACCT awareness training to ensure they understand their responsibility to open an ACCT where appropriate.</p> <p>The local Vulnerabilities Assessment, used on reception to prompt staff to take account of all available risk information, is now embedded as part of reception and first night procedures. This document was introduced to ensure that all risks have been captured and to allow for this information to be easily shared with all those involved in the first night process. Following interview, a file is collated by the Reception Senior Officer (SO) which contains the Vulnerability Assessment, Cell Sharing Risk Assessment (CSRA), ID card, prison escort record (PER) and SASH warning form (if there is one) which is handed directly to a nurse to ensure they are aware of all available information concerning the risk of suicide and self-harm when assessing the prisoner's medical needs.</p> <p>A SASH monitoring log has also been introduced to record all those prisoners arriving into custody with a SASH warning form. In these cases the SO must make a defensible decision as to whether they open an ACCT or not, and record the outcome on the log. To strengthen processes further, the Senior Management Team undertake a regular check to offer assurance that in each case all of the required documentation has been completed accurately and if no ACCT has been opened, that a defensible decision has been recorded by the SO.</p>	Head of Safer Prisons/Head of Transformation August 2021

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			<p>A review of reception patients from the previous evening is also undertaken by healthcare each morning, to ensure that any immediate concerns are escalated and discussed at the daily safety huddle.</p> <p>In addition, a review of Reception processes will be undertaken to ensure the current measures to assess a newly arrived prisoner's risk of suicide and self-harm, including the need to consider and record any risk factors identified from accompanying documentation, are clear and effective. This will also test whether the assurance measures in place are robust and demonstrate clear lines of accountability.</p> <p>The new version of ACCT, rolled out in July 2021 puts increased emphasis on risk and triggers identification, and strengthens the support available during the ACCT post-closure period.</p> <p>All staff have now received awareness training specific to their roles and responsibilities in relation to ACCT which highlights the key changes to the procedures.</p>	
2	The Governor should ensure that all CCTV cameras work effectively and that footage is clear, even at night.	Accepted	The CCTV system at HMP Durham has recently been updated, with additional cameras now located both in the grounds and in other areas of the prison identified as having blind spots. This upgrade has also led to an improvement in the standard of the footage recorded. However, to further enhance the quality of CCTV footage recorded at night, in July 2021 a Governor's Order was issued to advise staff that during night state they must ensure that at least one landing light is left on at all times to improve visibility.	Head of Security Completed

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			Checks of CCTV footage quality are regularly undertaken by the Security Department, and the system is subject to a programme of regular maintenance and monitoring by a qualified technician to ensure that the equipment is operational and functioning.	
3	The Head of Healthcare should ensure that a secondary health screen is carried out for all prisoners in line with NICE guidance.	Accepted	<p>Since May 2021 and following a change of Healthcare provider at HMP Durham, there has been a renewed emphasis around the need to complete a secondary health screen for all newly arrived prisoners in line with NICE guidance. Healthcare staff have also been reminded that if any prisoner refuses to engage, then this must be documented and a review of their medical needs carried out based on the accompanying GP notes.</p> <p>In addition, an early day's checklist has been introduced to ensure that all routine testing has been completed within seven days of arrival. Posters outlining what is required are now displayed in the first night centre and the foreign national induction unit. Daily and weekly monitoring is undertaken to ensure targets are being met, with a weekly report produced to identify any outstanding health screens or tests.</p>	Head of Transformation Completed
4	The Head of Healthcare should ensure that ECGs are delivered in a timely manner.	Accepted	In November 2020, an email was sent to all clinicians to underline the importance of setting target dates when requesting specific testing, including ECGs. This means that the healthcare administration team can prioritise urgent requests and plan routine appointments within the appropriate timescales. Administration staff have also been advised that if any requests are received from clinicians without a target date, then they must be contacted to obtain this information.	Head of Transformation Completed