

Action Plan in response to the PPO Report into the death of Mr Hamilton Lee on 16/05/2021 at HMP Lewes

Rec No	Recommendation	Accepted / Not accepted	Response Action Taken / Planned	Responsible Owner and Organisation	Target Date
1	The Governor should ensure that all staff have a clear understanding of their responsibilities to manage prisoners at risk of suicide and self-harm in line with national guidelines and, in particular, the need to record, share and consider all relevant information about risk, and start ACCT procedures when indicated.	Accepted	<p>In February 2022, the national safety team delivered up-skilling training on risks, triggers, and protective factors to a number of staff members who are now able to deliver this training to the wider staffing group.</p> <p>A series of other actions are planned to remind staff of the standards required for supporting a prisoner at risk of suicide and self-harm and, in particular, the need to record, share and consider all information about risk, and start ACCT procedures where appropriate in line with national policy. This will include the following:</p> <ul style="list-style-type: none"> • Publishing a notice to staff (NTS) reinforcing the responsibilities of staff and giving clear instructions to staff on the requirements and standards to be met. It will also signpost staff to where further knowledge and support can be sought. 	Head of Safety HMPPS	April 2022



			<ul style="list-style-type: none"> • An email outlining the NTS will also be circulated to all staff. • The safety team and residential unit managers will collaboratively raise awareness for staff through coaching and staff briefings. <p>When Covid-19 restrictions in the prison allow, training shut down days will be held to provide 'speed-training' sessions on specific subjects.</p>		
2	The Governor should ensure that there is an effective key worker and wellbeing scheme which provides meaningful and ongoing support to prisoners.	Accepted	<p>The Safety Team developed a Local Operating Procedure (LOP) for wellbeing and key work which was published in March 2021. This addresses the importance of engagement during periods of increased isolation and highlights how to identify potential wellbeing concerns as well as escalating them. The LOP will be re-issued along with a NTS reminding staff of the importance of carrying out effective key worker sessions and wellbeing checks.</p> <p>The requirement of key work and wellbeing checks at each different level of regime during the pandemic is also included and a weekly quality assurance check is carried out by residential staff to ensure compliance.</p> <p>The pandemic has significantly impacted on the ability to deliver key work in line with the business as usual model. As part of the Covid-19 recovery plan, the Deputy Governor is driving forward action to provide more key work sessions and to</p>	Head of Safety HMPPS	September 2022



			achieve national targets for delivery by September 2022.		
3	<p>The Governor should ensure that:</p> <ul style="list-style-type: none"> • prisoners who block their observation panels are challenged, blockages are removed, and frequent offenders receive appropriate disciplinary action or support; and • staff are aware of national guidance and understand their responsibilities when they find a cell observation panel obscured. 	Accepted	<p>A notice to prisoners was published in February 2022 explaining the reasons why observation panels need to remain clear and the consequences for covering them.</p> <p>A NTS was also published setting out what action staff should take when they discover a cell observation panel is obscured or blocked. The HMPPS safety briefing on observation panels was included in the notice.</p>	<p>Head of Safety</p> <p>HMPPS</p>	Completed

