

Action Plan - Lee Gamble - Forest Bank - NC - 26/04/2017

No	Recommendation	Accepted/ Not Accepted	Response	Target date for completion and function responsible
1	The Director and the Head of Healthcare should ensure that, in line with PSO 3050, staff complete full initial and secondary health screens.	Accepted	<p>Staff have been reminded of compliance with PSO 3050 with regards to completing full initial and secondary health screens.</p> <p>All prisoners entering Forest Bank are offered a full initial reception screen on arrival, a further secondary screening is carried out during the induction process. Prisoners who are taken directly to the Care and Separation Unit receive an initial safety screen by a Mental Health Nurse and are placed on hourly observation until they are seen by the Doctor the following day. A follow up appointment will be built into the process for secondary screening to ensure all prisoners are seen. The current policy will be updated and will be circulated to Staff.</p>	<p>Complete</p> <p>Head of Healthcare</p> <p>January 2018</p> <p>Head of Healthcare</p>
2	The Director and the Head of Healthcare should ensure that Q Risk assessments are conducted thoroughly and follow up action takes place	Accepted	The Head of Healthcare will remind medical staff of the importance of carrying out Q Risk Assessments and following up actions that occur, this will be raised at the Clinical Governance meeting.	<p>December 2017</p> <p>Head of Healthcare</p>
3	The Director and the Head of Healthcare should ensure that, in line with PSI 64 2011 and associated Department of Health guidance, staff are aware of the correct procedures to follow when a prisoner refuses food.	Accepted	The Director will issue an Instruction and guidance reminding staff of the correct procedure to follow when a prisoner refuses food and the importance of considering an ACCT document where appropriate.	<p>January 2018</p> <p>Head of Safer Custody</p>
4	The Director should ensure staff are aware, in line with PSI 75/2011, of the importance of gaining a response from prisoners at unlock	Accepted	All operational staff have been reminded that each time they unlock a prisoner they must ensure they enquire as to welfare and obtain a response;	Complete

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	and that, where a prisoner refuses to communicate, officers should log what they have observed as signs of life.		staff must record this in the area observation book ensuring they document that a response has been received from all.	Head of Safer Custody