

Action Plan – Mr Sean McKeown at HMP Wandsworth – Self Inflicted on 04/06/2019

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
1	The Head of Healthcare and the Lead for the Mental Health In reach Team should ensure that a clear discharge plan is recorded on SystmOne for those discharged from their care.	Accepted	<p>In November 2019 at departmental meetings, healthcare staff were informed of the requirement that all discharge plans must be recorded on SystmOne. All staff received minutes of the meeting.</p> <p>A weekly audit has been implemented by the Mental Health Lead to ensure that discharge plans are recorded on SystmOne. Compliance with the process will be discussed at the clinical governance meeting.</p>	Head of Healthcare February 2020
2	<p>The Head of Healthcare should ensure that:</p> <ul style="list-style-type: none"> • All healthcare and prison staff have up-to-date contact details for the mental health team; and • A clear process is implemented for the mental health team to acknowledge, record and address promptly concerns raised about prisoners with mental health issues. 	Accepted	<p>The establishment telephone contact list was updated in November 2019 with contact details for the Mental Health team. The list will be updated every 6 months to incorporate new staff.</p> <p>A notice to staff was published in December 2019 outlining the process for staff to raise concerns about prisoner's mental health issues. All referrals are made via an e-mail, the mail box is monitored twice a day and, responses confirming receipt of the referrals are sent. Referrals are then discussed at the daily Mental Health team morning meeting for action. Staff will be advised that any urgent referrals should also be directed to the on duty mental health worker.</p> <p>An audit process will be put in place to ensure all referrals are acknowledged and promptly discussed and actioned at the daily mental health team meeting.</p>	Head of Healthcare Completed
3	The Governor should ensure that staff report and record all instances when prisoners are found under the influence of substances and refer them	Accepted	A Notice to Staff (NTS) was issued in December 2019 reminding staff of the need to report and record all instances when a prisoner is suspected of being under the influence of substances. The NTS reminds staff to contact Healthcare so that the prisoner can be checked, the cell should be searched and any illicit substances or paraphernalia removed and a referral must be made to Change Grow Live (substance misuse and	Head of Safer Custody Completed

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	promptly to appropriate prison support services.		recovery support service) to ensure the correct follow up support in relation to substance/alcohol misuse.	
4	The Governor should ensure that the key drug issues at Wandsworth are identified and that the prison's local drugs strategy is reviewed regularly to ensure that it meets the objectives of the Prison Service strategy to reduce the supply of and demand for drugs in prisons.	Accepted	<p>The Governor requested a full diagnostic tool visit from HMPPS Drug Task Force, Security, Order and Counter Terrorism (SOCT), Security Risk Unit, National Health Service and the Ministry of Justice team to evaluate the substance misuse issues in Wandsworth.</p> <p>A Drug Strategy lead has been appointed and the findings from the diagnostic tool visit have been fed into the local Drug Strategy. The Head of Drug Strategy is responsible for coordinating the efforts to restrict supply, reduce demand, and build recovery at Wandsworth.</p> <p>A monthly Drug Strategy meeting is in place and is attended by key stake holders from the prison and healthcare including; Security, Healthcare, Substance Misuse team, Change Grow Live, among others. All drug related matters, supply and demand, treatment and recovery, along with crime in prison are discussed. Actions from the meeting are monitored by the Drug Strategy lead and feed into the local live drug strategy action plan which aims to support the reduction and supply and demand for drugs in Wandsworth.</p>	Head of Drug Strategy Ongoing
5	The Governor should ensure that night staff are practised and confident in opening emergency cell key pouches in a timely manner to avoid delay in entering a cell.	Accepted	Redesigned emergency cell key pouches have been introduced to aid easier access. All current night staff have received additional training in opening the emergency cell key pouches and all new staff will receive training in opening emergency cell key pouches during induction.	Head of Security Completed