

Action Plan in response to the PPO Report into the death of Mr Richard Wardley on 30/09/2022 at HMP/YOI Norwich

Rec No	Recommendation	Accepted / Not accepted	Response Action Taken / Planned	Responsible Owner and Organisation	Target Date
1	The Head of Healthcare should ensure that staff follow respiratory care plan instructions and escalate appropriately in line with the instructions.	Accepted	<p>The Head of Healthcare has ensured that care plans are in place and these are reviewed weekly.</p> <p>Staff are trained and supervised so that care plan instructions are followed and escalated appropriately. The Head of Healthcare ensures that NEWS 2 training for staff is mandatory and that staff update care plans.</p>	Head of Healthcare	December 2022
2	The Head of Healthcare should ensure that critical health information is handed over from one healthcare shift to another.	Accepted	<p>Emails were sent to the team to remind staff of the importance of escalation to management as required.</p> <p>Handover folders are already in place for completion at every shift. Verbal handovers are also provided at every shift.</p> <p>Statements/reflections are requested for staff who have not documented important</p>	Head of Healthcare	December 2022



		<p>information or handed over important information effectively.</p> <p>Reminders have been issued of the handover process and about important information required at handover and whom to escalate to, in the form of posters displayed in the Cat C and Healthcare site.</p>		
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