

# Action Plan in response to the PPO Report into the death of

Mr Robert Lewis 09/08/2022 HMP Norwich

Rec No	Recommendation	Accepted / Not accepted	Response Action Taken / Planned	Responsible Owner and Organisation	Target Date
1	The Head of Healthcare should ensure that all staff are aware of the requirement to maintain full and contemporaneous healthcare records.	Accepted	A clinical audit of clinical notes is undertaken on a monthly basis by the CQC Registered Manager. Contemporaneous notes are scrutinised to this effect and any omissions or discrepancies are addressed at the monthly Clinical Governance meetings.	CQC Registered Manager	March 2023
2	The Head of Healthcare should consider the 'Dying Well in Custody Charter' and ensure that all aspects of end-of-life care are discussed and documented.	Accepted	<p>The 'Dying Well in Custody' charter will be introduced in the clinical governance meeting due in March 2023. Following this it will be disseminated to L wing staff (older prisoner wing specialising in palliative care) and the clinical lead for implementation.</p> <p>The self-assessment tool will be used to ensure that all six ambitions are met including;</p> <ol style="list-style-type: none"> <li>1. Each Person is seen as an Individual.</li> <li>2. Each Person Gets Fair Access to Care</li> <li>3. Maximising Comfort and Wellbeing</li> <li>4. Care is Coordinated</li> <li>5. All Staff are Prepared to Care</li> <li>6. Each Community is Prepared to Help</li> </ol>	CQC Registered Manager Clinical Lead L Wing	April 2023



3	<p>The Governor should ensure that applications for early release on compassionate grounds for prisoners with terminal illnesses:</p> <ul style="list-style-type: none"> <li>• are assessed on a case-by-case basis; and</li> <li>• are in line with the fundamental principles underlying the approach to early release within the Early Release on Compassionate Grounds (ECRG) Policy Framework.</li> </ul>	Accepted	<p>Application for early release will be submitted in a timely manner without delay for those prisoners who are assessed as suitable and who have requested that this be considered, or where the Governor is satisfied it is in their best interests. Where a prisoner expressly wishes to die in custody, or they do not meet the fundamental principles no such application shall be made and alternatives such as use of Release on Temporary Licence (ROTL) may be considered.</p> <p>A single point of contact (SPOC) will be designated for each individual case to ensure that all relevant information is obtained, and the prisoner is aware of the progress of the application.</p>	Governor	March 2023
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