

Action Plan in response to the PPO Report into the death of Mr Vincent Smith on 27/08/2021 at HMP Durham

Rec No	Recommendation	Accepted / Not accepted	Response Action Taken / Planned	Responsible Owner and Organisation	Target Date
1	<p>The Head of Healthcare should:</p> <ul style="list-style-type: none"> • review the process for logging tasks requiring actions in the wing nurse ledger on SystemOne which should be followed up by healthcare clinicians; and, • ensure that record keeping is comprehensive for the wider multidisciplinary team and the plan of care and treatment is documented. 	Accepted	<p>A copy of the PPO report has been circulated to all clinical and administrative staff to highlight the context of this recommendation.</p> <p>A review of task management has taken place which identifies how clinicians request tests, interventions and investigations, but also how appointments are made (which are time bound). There are now 2 points through the day in which the status of appointments is reviewed. The first review is before the daily handover at 13:30 hours which identifies any gaps or barriers to completing appointments. The Nurse in Charge then coordinates with nursing staff if any support is required, or redeployment of resources in order to complete the task.</p> <p>All members of staff have been identified to complete defensible documentation training as part of wider communication across the Multidisciplinary team.</p> <p>There are record keeping clinical audits in place which should highlight any gaps / areas of good practice to help with individual clinical supervision.</p>	Administration Manager	31 January 2022

