

Action Plan in response to the PPO Report into the death of Brooke Marsden on 14 January 2022 at HMP Lincoln

Rec No	Recommendation	Accepted / Not accepted	Response Action Taken / Planned	Responsible Owner and Organisation	Target Date
1	The Governor and Head of Healthcare should ensure that there is a formal process in place to report incidents and accidents that occur during prisoner transports to the healthcare staff in reception.	Accepted	The Head of Operations will ensure that a clear line of reporting incidents and accidents is in place between the Prisoner Escorting Contractors and HMP Lincoln Reception, and that this information is available to healthcare staff to ensure a comprehensive medical assessment can take place upon reception.	Head of operations	31 May 2023
2	The Mental Health Clinical Matron should work with the local Liaison and Diversion Teams to ensure that their assessments are included in the prisoners PER.	Accepted	Memorandum is to be issued to Reception Nurses and Mental Health Team regarding the following process. Any documentation /assessments that have been completed on the patient by Liaison and Diversion Teams are to be reviewed by the Reception Nurse on arrival and the Duty Mental Health Worker notified. The documents to be embedded into the patients SystemOne records.	Mental Health Nottinghamshire Healthcare NHS Foundation Trust	12 May 2023



3	The Head of Healthcare and Mental Health Clinical Matron should remind staff of the importance of good quality record keeping in accordance with the NMC Code, General Medical Council (GMC) Practice Guidelines and Health Care Professional Council (HCPC) Standards of conduct, performance and ethics.	Accepted	Memorandum is to be issued to Healthcare staff highlighting the need for good quality, accurate record keeping as stated by their Governing bodies: Nurses and Midwifery Council Code Section 10 (10.3); Health and Care Professions Council Standards of Care, Proficiency and Ethics Section 10; General Medical Council Paragraph 50 & 51.	Head of Healthcare Nottinghamshire Healthcare NHS Foundation Trust	12 May 2023
4	The Governor should ensure that staff obtain a response from prisoners if they are concerned about a prisoner's welfare.	Accepted	The Head of Safety will issue a Notice to Staff reminding them of the importance of gaining a response from the prisoner when conducting welfare checks	Head of Safety	31 May 2023

