

# Action Plan in response to the PPO Report into the death of Mr Alan Brown on 14.03.2021 at HMP Littlehey

Rec No	Recommendation	Accepted / Not accepted	Response Action Taken / Planned	Responsible Owner and Organisation	Target Date
1	The Governor should ensure that all staff understand the purpose of welfare checks, the need to obtain a response from prisoners if there are any concerns, and the need to escalate concerns promptly.	Accepted	<p>The Governor will issue a Notice Staff that will explain to all the staff the purpose of welfare checks, the need to obtain a response from prisoners if there are any concerns and to escalate any concerns promptly.</p> <p>The purpose of welfare checks will be further supported through wing briefings to staff.</p>	Head of Residence	30 November 2021
2	The Governor should share this report with Officer A and CM B so they are aware of the Ombudsman's comments.	Accepted	CM B has been spoken to in this regard and Officer A has an appointment booked to go through the report with Head of Safer Custody. Both have been nominated for a PRIDE award.	Governor	Complete



3	<p>The Governor should:</p> <ul style="list-style-type: none"> <li>• work with the Head of Healthcare as a matter of urgency to ensure that the prison has a safeguarding structure in place in line with national policy;</li> <li>• ensure that all staff are familiar with and understand their responsibilities under PSI 16/2015; and</li> <li>• engage with the local authority's Safeguarding Adults Board.</li> </ul>	Accepted	<p>There is currently a local safeguarding policy (2019) that is being reviewed. Completion for this review is 30 November. The review is being completed in conjunction with PSI 16/2015 and will be communicated to all staff when completed.</p> <p>The structure of safeguarding will form part of the review and will be published along with the review and actions for staff.</p> <p>The Cambridgeshire and Peterborough Safeguarding Partnership Board have been contacted in order develop partnership working.</p>	Head of Safer Prisons/D & I & Head of Healthcare	30 November 2021
4	<p>The Governor should:</p> <ul style="list-style-type: none"> <li>• share this report with CM A and discuss the Ombudsman's findings with him personally; and</li> <li>• share this report with OSG A and arrange for a senior manager to discuss the Ombudsman's findings with him.</li> </ul>	Accepted	<p>CM A, and two operational managers have all met and reviewed the report.</p> <p>OSG A has met with an operational manager and gone through the report and discussed the findings.</p>	Governor & Head of Safer Prisons	Complete



5	The Head of Healthcare should ensure that a falls risk assessment is completed in line with the SystemOne template when a prisoner has a fall.	Accepted	<p>All prisoners who are over 65 or have a history of falls have been placed on a waiting list for a falls risk assessment to be completed. If required the nurse completes a scarf form for an assessment from social care to provide mobility aids.</p> <p>There is also now a referral (SCARF) form, that is part of the secondary screening template for all new prisoners.</p>	Head of Healthcare	Complete
6	The Governor should ensure that healthcare staff are notified when a prisoner has a fall and /or is taken to hospital.	Accepted	The Governor will issue a Notice to Staff which will inform staff that they must notify healthcare staff when a prisoner has a fall and/or is taken to hospital. In addition, the Daily Briefing Sheet (mechanism to record daily incidents) actions column will be updated with an action to inform healthcare.	Head of Residence	30 November 2021

