

Action Plan in response to the PPO Report into the death of Mr Vahid Kabiri on 01/07/2022 at HMP Doncaster

Rec No	Recommendation	Accepted / Not accepted	Response Action Taken / Planned	Responsible Owner and Organisation	Target Date
1	The Director should ensure that key work is delivered by a consistent member of staff and that officers have sufficient time to meaningfully engage with prisoners, in line with the HMPPS key worker scheme.	Accepted	<p>All prisoners arriving at HMP Doncaster have an initial key worker session after 7 days in custody. It is not always possible for them to have these early sessions with their regular key worker as they are not assigned until the prisoner has been located to a new wing from the induction wing.</p> <p>Wing staff are allocated key worker sessions with their designated prisoners on a weekly basis and these are tracked by the key worker hub and quality assured by the Custodial Operations Manager (COM) to ensure that the session has been completed and that meaningful engagement has taken place. In order to drive up standards, where a need is identified, additional training sessions have been introduced with the COM to ensure staff are aware of the expectations of the key work scheme and adhere to current guidance. Examples of best practice have also been shared with all those who deliver</p>	Head of Residence Serco	Completed



			<p>key work, to reinforce the need to hold constructive discussions and provide appropriate support in line with key work principles. If the designated member of staff is not on duty, a secondary key worker session is carried out which must be clearly evidenced within the prisoner's Nomis record.</p> <p>Staff are reminded of the need to familiarise themselves with a prisoner's circumstances before undertaking any key work session during regular staff briefings.</p>		
2	<p>The Director should ensure that where the Public Protection Unit is responsible for delivering potentially distressing information to prisoners:</p> <ul style="list-style-type: none"> • they ensure that relevant staff responsible for supporting the prisoner are made aware, and • consider whether the information would be better delivered in person as well as, or instead of, by letter. 	Accepted	<p>The Head of Reducing Reoffending will introduce a process whereby any potentially distressing information that is given to prisoners is provided in letter format, delivered by hand and the content explained to the prisoner with a member of wing staff present. This will ensure that prisoners can have any concerns answered immediately. If there is deemed to be a requirement for the opening of an ACCT, the relevant processes will then be followed. In cases where the prisoner is already on an ACCT, consideration will also be given to whether a case review is required.</p> <p>Staff working in the Public Protection Unit will also be reminded that where prisoners have been given distressing news in these circumstances, a record must be made on Nomis so that the information is readily available to all those</p>	Head of Reducing Reoffending Serco	April 2023



			responsible for supporting the prisoner, such as their key worker, wing staff and safer custody staff.		
3	The Director and Head of Healthcare should ensure that Person Escort Records (PERs) are available to and referenced by healthcare staff completing reception screenings, to ensure that care planning is informed by individual risks.	Accepted	<p>The Head of Healthcare has ensured that all staff working in reception have received training on how to access the E-PER and how to escalate if they are unable to access this information. If there is no access to the E-PER or paper PER healthcare staff will ensure that an accurate record is entered into the relevant section on SystemOne to evidence that the reception screening has taken place and the actions taken.</p> <p>The Head of Healthcare will ensure monthly quality assurance is undertaken on a sample of prisoners to ensure the E-PERs have been received, and that accurate records and note-taking has occurred.</p>	Head of Healthcare Practice Plus Group (PPG)	Completed



4	The Head of Healthcare should ensure that all staff refer prisoners who have been charged with murder to a GP and the Mental Health Team within 24 hours of their arrival at Doncaster, in accordance with Healthcare's Local Operating Procedure.	Accepted	Practice Plus Group's Local Operating Procedure (LOP) has been updated to ensure that it fully reflects NICE Guidance NG57, which states that if a person has committed murder, manslaughter or another offence with a long sentence then a referral should be made for mental health assessment by the prison mental health in-reach team where considered necessary. The NICE Guidance and updated LOP have been re-issued to all nursing staff to ensure they are aware of these expectations.	Head of Healthcare Practice Plus Group (PPG)	Completed
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