

## Action Plan in response to the PPO Report into the death of Mr Trevor Lockwood on 14/10/2021 at HMP Wormwood Scrubs

Rec No	Recommendation	Accepted / Not accepted	Response Action Taken / Planned	Responsible Owner and Organisation	Target Date
1	The Governor should review the circumstances that led to Mr Lockwood being transferred in error to HMP Frankland and address any training needs identified.	Accepted	Decision log has been completed into the circumstances of the transfer. Temporary Band 7 has been appointed to oversee and ensure all correct transfer processes and checks are now in place. Additionally, there is now a dedicated transfer clerk in post.	Head of Offender Management Unit	Complete May 2022
2	The Head of Healthcare should ensure that staff know when and how to apply clinical hold to prisoners who have outstanding hospital appointments.	Accepted	Medical hold pathway has been defined and shared with staff. All medical holds are discussed at Multi professional complex case clinic MPCCC and are well documented on System 1. There is now an information sharing process in place and HMPPS informed and a medical hold is also added onto the Nomis platform. Clinical lead checks and confirms completion.	Head of Health Care	Complete 02/11/2022
3	The Head of Healthcare should ensure that staff:	Accepted	Care plans are in the process of being refreshed nationally. Once completed all patients with Long term conditions will have personalised care plans in place. Those with	Head of Health Care	01/08/2022



	<ul style="list-style-type: none"> <li>• put care plans in place for all prisoners with long-term conditions; and</li> <li>• hold end of life discussions and care planning at an early stage for prisoners with complex and deteriorating conditions.</li> </ul>		deteriorating conditions will have end of life care discussions with GP.		
4	The Head of Healthcare should ensure that staff fully understand the circumstances in which resuscitation is inappropriate, in accordance with European Resuscitation Council Guidelines.	Accepted	Head of Health Care has shared the resus council guidelines with all staff and has held group supervisions and buzz meetings on this subject. Mini training sessions will be held and also an awareness week will be done to help staff gain confidence in not starting CPR. This will include prison staff and will be a scenarios based exercise.	Head of Health Care	01/08/2022
5	<p>The Governor and Head of Healthcare should ensure that:</p> <ul style="list-style-type: none"> <li>• healthcare staff complete the medical information section of the escort risk assessment form accurately; and</li> <li>• all staff undertaking risk assessments for prisoners taken to hospital understand the legal position and that assessments fully take into account the health</li> </ul>	Accepted	<p>Head of Health Care has reminded all staff of their responsibilities with completing the escort risk assessment form accurately. The staff member reviewing the medical record will ensure the form is accurate.</p> <p>Guidance will be re-issued to all staff undertaking risk assessments for escorting prisoners to hospital, outlining the legal position on the use of restraints and that assessments must fully take into account the health of the prisoner and be based on the actual risk the prisoner presents at the time.</p>	<p>Head of Health Care</p> <p>Head of Security</p>	<p>May 2022</p> <p>July 2022</p>



	of a prisoner and are based on the actual risk the prisoner presents at the time.				
6	The Governor should review the circumstances that led to the delay in payment and postponement of the funeral and ensure that the Business Hub makes funeral payments promptly in future.	Accepted	<p>The circumstances that led to delay in making the funeral payment have been reviewed. The previous Head of Business Assurance has now left, and a new Head of Business Assurance (HOBA) was appointed in December 2021. The newly recruited HOBA role was specially recruited (as opposed to the generic way on how previously appointed a head of function and rotated into the role).</p> <p>Reminder was sent to Family Liaison Officers and business hub staff informing them of the process for funeral payments and included information on escalation process.</p>	Head of Business Assurance	Complete June 2022

