

Action Plan – Ms Louise Boulton at HMP Foston Hall – Natural Cause on 15/07/2020

No	Recommendation	Accepted/ Not Accepted	Response	Target date for completion and function responsible
1	The Head of Healthcare should ensure that prisoners are prescribed essential medication on the day of arrival.	Accepted	All new receptions have access to a Prescriber on the First Night Unit, this is a 6 day a week NHSE commissioned service, working until 20:00hrs. The prescriber has access to the Summary Care Records to support safe prescribing. Prescribers will be reminded that all prisoners should be prescribed essential medication on the day of arrival, processes are in place to support out of hours information gathering for prescribing and concordance history.	February 2021 Head of Healthcare
2	The Governor and Head of Healthcare should ensure that nurses have access to prisoners at all times of the day and night, if there is a clinical need to assess them.	Accepted	<p>During night state if the decision has been made by a healthcare professional that there is a clinical need to assess a prisoner, the night orderly officer, following a dynamic risk assessment, will authorise staff to unlock a cell door, to enable the healthcare assessment to take place.</p> <p>If there is a clear threat to life, cells must be entered immediately by staff and the night orderly officer informed via radio.</p> <p>Night Orderly Officers will be briefed and reminded of the correct procedures to be followed, to enable a healthcare professional access to make a clinical assessment as they feel necessary during night state.</p> <p>A local protocol will be written by the Head of Safety and Equalities which will be published and available to all staff, with clear guidance regarding the correct procedure that should be followed for unlocking doors in night state (2200-0600).</p>	February 2021 Head of Safety & Equalities & Head of Security

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			The Local Security Strategy will be reviewed and updated to reflect access to cells during night state.	
3	<p>The Governor and Head of Healthcare should ensure that staff manage prisoners at risk of suicide and self-harm in line with national guidelines, and in particular, staff should:</p> <ul style="list-style-type: none"> • carry out observations at the agreed frequency and at unpredictable times; • ensure each prisoner can be seen clearly; • record details of all significant interactions on the ACCT document and record the exact timings of observations; and • act with urgency if a prisoner is unresponsive. 	Accepted	<p>All updated and newly published guidance, information or good practice examples for staff, regarding the management of prisoners at risk of suicide and self-harm, will be highlighted to staff and stakeholders and distributed as widely as possible.</p> <p>A Notice to staff will be issued - giving clear instruction on immediate actions that must be taken to enable clear sight, to carry out prisoner observations. Checks will be made to ensure that observations are being conducted at the agreed frequency and at unpredictable times, day and night.</p> <p>Night Orderly Officers when visiting residential areas at infrequent times throughout the night, will ensure that there are no issues with sight of prisoners and will check the frequency of observations in the ACCT documents are being followed correctly. This is a check that will also be included in the Duty Governors night visit.</p> <p>A Notice to staff will be issued to reinforce, that staff from all areas, record all significant interactions they have with prisoners on an open ACCT within the document. The recording of significant ACCT interactions will be checked in the ACCT assurance checks (B check). This check is now undertaken by the Safety Team (from December 2019).</p> <p>There will be a separate Notice to staff regarding the need to act with urgency if a prisoner is unresponsive. The Safety Team will be reinforcing the need for</p>	<p>February 2021</p> <p>Safety Hub manager</p> <p>Training department & Safety</p> <p>SLT</p> <p>Head of Safety & Equalities</p>

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			<p>immediate action if a prisoner is unresponsive in the V6 training that is to be delivered to all staff.</p> <p>Infrequent random assurance checks of the communication room log will be conducted by a member of the operations team, to ensure prompt response times.</p> <p>The above mentioned Notices' to staff to be emailed to all Heads of Function (HOF) to ensure staff without access to prison notices (such as agency staff) are aware of content. HOF to print off, brief teams and display for any absent staff.</p>	
4	The Governor and Head of Healthcare should ensure that all staff have adequate ACCT training and refresher training.	Accepted	All staff members including Healthcare will have the new training package, specifically for ACCT v6 delivered to them as soon as it is available.	April 2021 Training department & Head of Healthcare
5	The Governor should ensure that staff activate their BWVCs at the earliest opportunity during any reportable incident.	Accepted	<p>A Notice to staff is to be issued regarding the importance of immediate activation of body worn video cameras during any reportable incident.</p> <p>Night Orderly Officers will also be briefed to ensure this is passed on to night staff and all night OSG's.</p>	February 2021 Head of Security