

# Action Plan in response to the PPO Report into the death of Mr Ismaiel Hussain on 12/09/2021 at HMP Parc

Rec No	Recommendation	Accepted / Not accepted	Response Action Taken / Planned	Responsible Owner and Organisation	Target Date
1	The Director should remind staff of the importance of considering all of a prisoner's current risk factors when assessing risk and that they should not rely solely on what a prisoner says, how they present or their past behaviour in prison.	Accepted	<p>A Director's Order (DO) was issued to all staff reminding them of the importance of familiarising themselves with the risk factors and triggers that might increase a prisoner's risk of suicide and self-harm rather than relying on their presentation when assessing risk.</p> <p>Staff working within the Admissions and the Induction Unit of HMP Parc will also be required to sign a document confirming they understand how to identify risks and triggers.</p> <p>Further to this, visual prompts on how to identify risk and triggers will be displayed in both the Admissions and Induction Unit to reinforce the importance of considering all of a prisoner's current risk factors when assessing risk.</p>	Head of Safety HMPPS	Completed
2	The Director should ensure that where Early Days in Custody or other induction processes identify risk factors, not already known,	Accepted	A full review of the Early Days In Custody (EDIC) process and EDIC tool is currently ongoing which will consider all the findings within the PPO report,	Head of Residence HMPPS	September 2022

	staff should clearly document the details of these and any defensible decision not to open an ACCT.		including documenting any risk factors and any defensible decision not to open an ACCT.  On the main residential unit the induction officer will now attend the EDIC meetings to ensure that there is an increased collaborative approach for new arrivals at HMP Parc.	Head of Residence	
3	The Director should ensure that staff are reminded of the risk factors that they should be looking out for when prisoners arrive into prison custody from court or another establishment.	Accepted	A Director's Order (DO) will be issued to remind all staff of the importance of familiarising themselves with potential risk factors and triggers that might increase a prisoner's risk of suicide and self-harm, and the appropriate action to take if they identify that a prisoner is at risk.  A review of the staffing profile for Admissions will be conducted to ensure that staff working within this area are fully informed and aware of risk factors and triggers. Additional training on risk and triggers will be provided to this group.	Head of Safety HMPPS  Head of Residence HMPPS	August 2022  September 2022
4	The Probation Service should remind community Offender Managers of the importance of sharing appropriate risk information in a timely manner with HMPPS staff, and the process for doing so, particularly in cases where an individual has been recalled to custody.	Accepted	As part of the suicide and self-harm working group, the Probation Service has generated a quick guidance document for probation officers working in the community (COMS) and custody (POMS) specifically focusing on the management of information relating to suicide and self-harm, and the importance of sharing this between custody and community and community to custody.  The guidance stipulates that suicide and self-harm risks should be clearly highlighted within a	HMPPS Probation Service	September 2022



			<p>particular section of the recall pack which will alert police and custody staff to the risk. Further to this, out of hours managers in charge of recalling individuals with the Public Protection Casework Section, are now tasked with contacting reception prisons directly and alerting governors to the suicide and self-harm risks, in the event that the individual is received into custody out of hours.</p> <p>This guidance has been shared within the Senior Leadership forum, at the OMIC working group, at the Wales recall board, at an on-call managers briefing, and with the suicide and self-harm group.</p> <p>The guidance has also been shared via COMS. A recorded suicide and self-harm briefing is currently being generated by the service integration team, which will reference this guidance. This resource can be used by Probation Delivery Units as appropriate.</p>		
5	The Director should review the current EDiC Tool and ensure that it is in a format that is clear, concise, and easy to understand.	Accepted	To ensure the tool is as user friendly as possible, the Head of Residence has started to conduct a full review of the EDiC process and EDiC tool. The review will take into consideration the relevant findings highlighted in the PPO report.	Head of Residence	September 2022
6	The Head of Healthcare should ensure that when additional information relating to a prisoner's background, suggested interventions and decisions is	Accepted	The Head of Healthcare has reminded all healthcare staff of the importance of documenting conversations with prisoners in full, and any decisions and interventions within their medical records.	Head of Healthcare	Completed



	<p>shared between healthcare staff and operational staff, the information is recorded in the prisoner's medical record so that it is accessible to the wider healthcare team.</p>		<p>All healthcare staff have also been reminded of the importance in sharing information relating to risk to self or others with operational staff. By September 2022, all healthcare staff will have access to training relating to the Assisted Living Plan for effective communication.</p>		<p>September 2022</p>
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