

**Action Plan – Mr Edmund Carley at HMP Hindley – AFI on 01/05/2018**

<b>No</b>	<b>Recommendation</b>	<b>Accepted/ Not Accepted</b>	<b>Response</b>	<b>Target date for completion and function responsible</b>
1	The Governor should identify and address the key weaknesses in reducing the supply of drugs at Hindley and revise the Supply Reduction and Substance Misuse Strategy in light of the findings.	Accepted	A review of the Supply Reduction and Substance Misuse Strategy will be conducted by the Heads of Security and Reducing Re-Offending respectively. The review will consider the recently published National Drugs Strategy in order to assist with the identification of key issues and to inform changes and improvements. The findings will be used to address key weaknesses through a targeted strategic plan.	Head of Security/Head of Reducing Offending March 2020
2	The Governor should ensure that all staff understand the importance of entering a cell without delay in an emergency in order to help preserve the life of a prisoner.	Accepted	A National Safety Briefing “In an emergency, how should I decide whether to enter a cell on my own?” will be sent to every operational member of staff at HMP & YOI Hindley to reiterate the importance of entering a cell in an emergency without delay, in order to preserve life. A covering letter will also refer staff to the relevant part of the Local Security Strategy (LSS) and contextualise the information through reference to the learning gained from the death of Mr Carley and the PPO recommendation made. Duty Governor night visits will gauge staff awareness on the matter, as will line managers through SPDR discussions.	Head of Safety December 2019
3	The Governor should ensure that within one month of receipt of this report, all operational staff are reminded of the requirements of Prison Service Instruction 03/2013 and the expected actions during medical emergencies, including using an emergency code immediately	Accepted	Specific emergency response code instructions reminding staff of the requirements of Prison Service Instruction 03/2013 and the actions that must be taken in the event of a medical emergency, will be sent to every operational member of staff at HMP & YOI Hindley. This will reiterate the need to use the correct emergency code (red or blue) to ensure that medical staff are alerted immediately and that an ambulance is called without delay. A covering letter will contextualise the information and learning from the death in custody and the PPO recommendation made as a result. Flash cards, which act as a prompt and which can be carried by staff at all times for ease of access will	Head of Safety November 2019

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	when there are serious concerns about the health of a prisoner, so that there is no delay in calling an ambulance and alerting medical staff.		also be issued.	
4	The Governor should ensure that when an emergency ambulance arrives at the prison, paramedics are given swift and easy access to the relevant location.	Accepted	A Governors Order outlining the requirements of LSS 5.1.14 Gate- Attendance of Emergency Vehicles, will be issued to all staff, to raise awareness of the actions that must be taken to ensure that there is no delay in paramedics being able to access emergency situations within the prison. A contingency exercise will also take place within the next 2 weeks to ensure compliance.	Head of Operations November 2019
5	The Governor should arrange for a senior manager to share this report and discuss its findings with the staff involved in the emergency response.	Accepted	The Head of Safety will share and discuss the report findings, individually, with each of the staff involved in the emergency response.	Head of Safety December 2019
6	The Head of Healthcare should ensure that PPO requests for access to documents and healthcare staff are dealt with promptly, in line with PSI 58/2010.	Not Accepted	The Head of Healthcare considered there were no avoidable delays in sharing information, or providing access to staff.	