

# Action Plan in response to the PPO Report into the death of

Mr Peter Warburton on 25/03/2021 at HMP Berwyn

Rec No	Recommendation	Accepted / Not accepted	Response Action Taken / Planned	Responsible Owner and Organisation	Target Date
1	The Head of Healthcare should ensure that healthcare staff complete and record clinical observations when prisoners report symptoms of COVID-19, to help identify any deterioration.	Accepted	Clinical staff will receive guidance to record baseline clinical observations when a patient reports symptoms of COVID-19 to help identify any deterioration. The guidance will highlight that staff must complete the NEWS (National Early Warning Score) template in the patient symptom record. Compliance will be monitored through the monthly clinical record keeping audit tool, which is monitored by the Quality, Safety & Performance Group.	Head of Healthcare  <i>University Health Board</i>	September 2022
2	The Governor and Head of Healthcare should ensure that all prison staff are made aware of, and understand, their responsibilities during medical emergencies, including that staff promptly use a recognised emergency code to communicate the nature of the emergency.	Accepted	A notice to staff will be published clarifying the requirements as laid out in PSI 03/2013 <i>Medical Emergency Response Codes</i> when calling for medical assistance. ERIC (Emergency Response in Custody) cards will also be distributed to all staff in the establishment for quick reference when responding to incidents. This will be complimented by articles covering staff responsibilities during medical emergencies in HMP Berwyn's weekly newsletter.	Head of Safer Custody  <i>HMPPS</i>	August 2022



3	<p>The Governor and Head of Healthcare should ensure that all staff undertaking risk assessments for prisoners taken to hospital understand the legal position on the use of restraints and that in all cases:</p> <ul style="list-style-type: none"> <li>healthcare staff complete the medical information section of the escort risk assessment, accurately reflecting how the prisoner's current health and medical condition affects their risk of escape; and</li> <li>authorising managers show that they have taken this information into account when assessing a prisoner's current level of risk.</li> </ul>	Accepted	<p>There is already an expectation that staff understand the information and the balance of risk required to justify the use of restraints. As an additional measure, a manager's guide will be developed and distributed to healthcare staff and authorising managers to ensure understanding of their responsibilities. The guide will remind healthcare staff to complete the medical information section within the risk assessment, and prompt authorising managers to account for the medical information when assessing a prisoner's risk.</p>	<p>Head of Security <i>HMPPS</i></p> <p>Head of Healthcare <i>University Health Board</i></p>	September 2022
4	<p>The Governor should ensure that documents are securely stored and promptly provided to the Prisons and Probation Ombudsman following a death in custody, in line with Prison Service Instruction 58/2010.</p>	Accepted	<p>The process of collating information following a death in custody has been reviewed and going forward efforts will be made to provide any requested information in a timely manner.</p> <p>The Safer Custody Team are responsible for collating all paperwork relevant to a death in custody, with a summary checklist being held centrally by the senior management team co-ordinator for assurance purposes.</p>	<p>Head of Safer Custody <i>HMPPS</i></p>	Complete



5	The Governor should remind staff of the need for accurate record keeping and consider whether the auditing process is sufficiently robust.	Accepted	Following a review of the key worker record keeping process a quality assurance process has been introduced, whereby managers are required to assure 10% of entries made by their staff. Based on the findings individual issues can be addressed and more general guidance distributed to the wider staffing group.	Head of Residence <i>HMPPS</i>	September 2022
---	--	----------	--	-----------------------------------	----------------

