

Action Plan in response to the PPO Report into the death of

Mr Bradley Sprackling on 27/03/2021 at HMP Forest Bank

Rec No	Recommendation	Accepted / Not accepted	Response Action Taken / Planned	Responsible Owner and Organisation	Target Date
1	The Director and Head of Healthcare should ensure that there are effective processes in place to reduce the availability and use of illicit drugs, including diverted medication.	Accepted	HMP Forest Bank are in the process of reviewing the supervision of the medication hatches in order to reduce the conveyance of diverted medication. In addition, a supply reduction action plan has been created identifying actions to be taken to reduce the availability of illicit drugs coming into the establishment. This will be discussed in various forums, including the security meeting and the substance misuse strategy meeting.	Head of Security and Operations Sodexo	Completed
2	The Director should ensure that relevant security information about individual prisoners and links to substance misuse is shared appropriately with the substance misuse teams.	Accepted	All Intelligence Reports submitted in connection with residents misusing substances will be disseminated and shared with the Integrated Substance Misuse (ISMS) team, where key substance misuse matters are discussed by a multi-disciplinary team including security and recovery staff.	Head of Security and Operations Sodexo	Completed



3	The Director should ensure that all decisions on disciplinary action and punishments are fully documented.	Accepted	Staff will be issued a Director's Instruction notifying them of the correct process for ensuring any decisions on disciplinary action and punishment are fully recorded. This will include fully documenting any decision taken to either allow a resident to continue to work or to suspend them in the wing observation book and on NOMIS, and for this decision to be discussed with managers at the following daily morning briefing. The instruction will be displayed on noticeboards and included in observation books.	Head of Residence Sodexo	April 2022
4	The Director should ensure that staff conduct and document weekly wellbeing checks for all prisoners, in line with the local protocol and relevant national guidance.	Accepted	HMP Forest Bank's local wellbeing checks protocol has been overtaken by the national Key Work Exceptional Delivery Model. This model was implemented in response to COVID-19 to assist with the HMPPS Prison Regime Recovery Plan. The prison is currently operating under level 3 of the Key Work Exceptional Delivery Model which sees priority prisoners, including those vulnerable to self-harm, receive weekly key work sessions, and those outside of the priority group receive a monthly key work session. It is anticipated the prison will move to level 2 of the Key Work Exceptional Delivery Model over the coming months. Under level 2 key work sessions will be carried out fortnightly with priority groups continuing to be carried	Head of Residence Sodexo	May 2022



			out weekly. Evidence of these sessions will be recorded on NOMIS and monitored by the key work Senior Officer.		
5	The Director should ensure that when a cell door is unlocked, staff satisfy themselves of the well-being of the prisoner and that there are no immediate issues that need attention. Staff should be reminded of the importance of such checks.	Accepted	<p>A Director's Instruction was issued in April 2021 that emphasised the need for staff to receive an acknowledgement from each prisoner when unlocking a cell. The instruction highlighted the importance of staff satisfying themselves of the wellbeing of prisoners and the need to deal with any immediate issues that may need addressing when a cell door is unlocked.</p> <p>A 'Toolbox Talk' covering cell door unlocking procedures and prisoner wellbeing will also be created and delivered as part of face to face staff briefings.</p>	<p>Head of Residence</p> <p>Sodexo</p>	Completed
6	The Director should ensure that staff in the communications room request an ambulance immediately when a medical emergency code is called.	Accepted	A Director's Instruction will be issued notifying all staff of the medical emergency response codes and the importance of following the correct procedure. The instruction includes a mandatory requirement for the communication room to call an ambulance immediately to attend the establishment as soon as a code is called.	<p>Head of Safety and Decency</p> <p>Sodexo</p>	Completed

