

# Action Plan in response to the PPO Report into the death of Mr Kane Boyce on 03/10/2021 at HMP Lowdham Grange

Rec No	Recommendation	Accepted / Not accepted	Response Action Taken / Planned	Responsible Owner and Organisation	Target Date
1	The Director should ensure that staff are vigilant for signs of drug use and take appropriate action when a prisoner appears to be under the influence of drugs.	Accepted	<p>In October 2021, a Notice to Staff was published providing clear instructions on drug and alcohol use within the prison. It reminded staff of the need to remain vigilant to drug and alcohol use and the actions required when a prisoner appears to be under the influence of any illicit substances. In line with HMPSS guidance, Mandatory Drug Testing (MDT) continues to be a focus across the establishment.</p> <p>The prison policy "<i>Identifying Prisoners under the influence of any substance Framework</i>" was updated to include specific guidance for staff during the night state.</p> <p>In July 2022, the "<i>Duty Senior Manager night visit - quality assurance</i>" document was updated to include a question that now requires managers to ask staff what they would do in the event of finding a prisoner under the influence of alcohol during the night patrol.</p>	Assistant Director of Residential Serco	Completed



2	The Head of Healthcare should remind staff of the need to refer prisoners to mental health services if they disclose that they have mental health issues.	Accepted	<p>There are current processes in place to ensure that patients are referred to the mental health team when necessary. The head of healthcare and the clinical matron from the mental health team, will continuously remind all staff of the need to use these referrals during daily handovers, team meetings and full staff briefings.</p> <p>The clinical lead and clinical matron for mental health have ensured that all new staff are fully inducted to enable them to be familiar with these referral processes.</p> <p>To ensure all mental health concerns are addressed accordingly, all complex cases are discussed and allocated to the most appropriate clinician within the weekly multi-disciplinary and multipathway meetings.</p>	Head of Healthcare & Clinical Matron Mental Health Notts HCFT	Completed
3	The Head of Healthcare should ensure that all medical records are audited as a matter of urgency and that they comply with the Nursing and Midwifery Council's Code of Practice.	Accepted	An audit template has been developed to be used during supervisions to ensure that all records have been audited. During the unannounced internal audit, a random number of patients records were selected for review during each managerial supervision session held with staff.	Head of Healthcare, Clinical Matron- Mental Health, PHC and Team Manager SMS Notts HCFT	Completed
4	The Director should ensure that any staff named in this report are given the opportunity to read the report at the draft stage in line	Accepted	A copy of the report was sent to all named staff via an email on 30 June 2022. Staff were invited and encouraged to discuss the contents of the report if required.	Investigations Manager Serco	Completed



	with paragraph 1.11 of PSI 58/2010.				
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