

# Action Plan in response to the PPO Report into the death of

Mr David Norton on 09 March 2022 at HMP Dartmoor

Rec No	Recommendation	Accepted / Not accepted	Response Action Taken / Planned	Responsible Owner and Organisation	Target Date
1	The Head of Healthcare should review the anticipatory medication process, with particular focus on access to medications for overnight pain relief.	Accepted	Local Operating Procedure (LOP) in draft form were produced to make clear the process to be followed by all staff when considering the prescribing of anticipatory medications. This includes actions to be taken out of hours.  It will be ratified at local Quality Assurance meeting, and then discussed with HMPPS leads at the next LQDB (Local Quality Delivery Board).	Head of Healthcare	Completed  April 2023
2	The Head of Healthcare should ensure that staff understand their professional requirement to make accurate, timely and contemporaneous notes in prisoners' medical records, in line with the Nursing and Midwifery Council's guidance.	Accepted	Record Keeping audits are undertaken in line with Audit Schedules published by the Provider. If it is identified during the audit that a member of staff is not meeting the standards of their regulatory body, this is discussed during their supervision with their line management, both to ensure that they are aware of the required standards and to support them in improving their practice.	Head of Healthcare	September 2023



		<p>OXLEAS are presenting their new audit schedules in June 2023 with a proposed audit for documentation in July 2023.</p> <p>The Oxleas Record Keeping Audit tool will clearly define professional obligations when undertaking record keeping in line with the NMC Code of Conduct and other regulatory bodies relevant to the individual practitioners.</p>		
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