

**Action Plan – Mr John Winchcole at HMP Forest Bank –Self Inflicted on 10/09/2018**

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
1	<p>The Head of Healthcare should;</p> <ul style="list-style-type: none"> <li>- Ensure that a mental health nurse is allocated to each prisoner in the inpatient unit; and</li> <li>- Introduce a more structured risk assessment tool which should be used during the ACCT process and when there is an escalation of risk.</li> </ul>	Accepted	<p>All residents who are allocated into healthcare for mental health assessment and ongoing care are assigned a mental health nurse. The mental health nurse on duty when the resident is admitted takes responsibility for ensuring that the care plan is completed and will oversee the resident's care whilst on the inpatient unit. If the resident is admitted overnight, then the RMN allocated to inpatients the next day will ensure the care plan is completed and take named nurse responsibility. A white board is displayed within the office, which indicates the unit bed state and allocated nurse. Primary mental health caseloads are also displayed and this information is added to the caseload function on SystemOne. Care plan review dates are clearly marked on the white board and the named nurse is responsible for ensuring these are carried out.</p> <p>The Standard Tool for Assessment of Risk (STAR) is embedded on SystemOne and has been used by the Mental Health team since February 2019. The STAR risk assessment is a Greater Manchester Mental Health (GMMH) document which is already used by the secondary mental health team. Due to the development of caseload working within the primary mental health team, the STAR has been added to documentation required by the primary mental health team. The primary mental health nurses have been informed, individually within their supervision sessions, as well as during the weekly team meeting. The residents named nurse is responsible for completion of the STAR and this will be used for all residents who are in-patients and for those residents case loaded to the Mental Health team.</p> <p>For those residents not case loaded to the Mental Health team but who are subject to ACCT, the standard ACCT template on SystemOne will be</p>	Head of Healthcare Completed

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			completed. All staff are aware of the importance of completing relevant documentation of ACCT attendance, which includes the use of the SystemOne ledger and the standardised template. This has been communicated via supervision sessions; clinical processes and each individual nurse's compliance is reviewed at each management supervision session.	
2	The Head of Healthcare should ensure that healthcare staff attend ACCT reviews as required.	Accepted	The duty primary mental health nurse consults the daily briefing sheet each morning and contacts the relevant wings directly to arrange a time to attend reviews. This was introduced as part of the primary mental health team improvement of service in partnership with Greater Manchester Mental Health NHS Trust (GMMH) and with the recruitment of GMMH staff. Since September 2018, this process has been established as a daily duty. Monitoring of the previous weeks ACCT attendance by the mental health team takes place by the clinical lead each week. Enhanced case reviews are in place for complex cases with healthcare attendance mandated. Further ACCT reviews are attended where identified and required subject to resource availability.	Head of Healthcare Completed
3	The Director should ensure that during a restricted regime staff consider whether any prisoner's risk of suicide or self-harm may be raised by spending a long time in their cell, particularly in the case of prisoners in single cells.	Accepted	A Director's Instruction was issued to staff in April 2019, requesting that they consider the potential increase in risk of suicide and self-harm for all residents during extended "lock up" periods.	Head of Safer Custody Completed

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4	The Director should remind staff of the importance of using the correct codes in a medical emergency, and the potential consequences of not doing so.	Accepted	A Director's Instruction was issued in April 2019 reminding all staff of the emergency response codes to be used in a medical emergency and the importance of following correct procedure, including the implications of any delay.	Head of Safer Custody Completed