

Action Plan in response to the PPO Report into the death of Mr Anil Gill on 31 July 2022 at HMP Woodhill

Rec No	Recommendation	Accepted / Not accepted	Response Action Taken / Planned	Responsible Owner and Organisation	Target Date
1	The Governor should ensure that staff are aware of prisoners attending family court hearings, and that risk assessments are completed following their appearances to identify any safeguarding concerns.	Accepted	<p>HMP Woodhill has introduced a formal monitoring process for prisoners who attend court appearances, including family court hearings, via video link. The legal visits team now notifies the safety team using a Video Link 2 (VL2) form at the end of each day. The outcome of all court hearings and a summary of how the prisoner presented will be noted clearly on the VL2.</p> <p>Staff have been notified that they must check the welfare of the prisoner prior to them being returned to their unit. Any concerns will be raised with unit staff or the orderly officer, who will carry out further assessments and open an ACCT, if necessary.</p> <p>The safety team will review the VL2 sheet the following day and discuss any concerns at the morning safety meeting. Separately, they will</p>	Head of Operations, Head of Safety & Equalities (HMPPS)	Completed



			follow up with individual prisoners who need support and include all relevant information on NOMIS.		
2	The Director General of the Prison Service should consider amending PSI 64/2011 to include specific mention of family court hearings as a potential trigger for suicide and self-harm.	Accepted	PSI 64/2011 will be replaced by a policy framework on safety. The new policy framework will include a specific mention of family court hearings, including virtual court hearings, as a potential trigger for suicide and self-harm. HMPPS plans to publish the policy framework on safety by December 2023.	National Prison Safety Team (HMPPS)	December 2023
3	The Head of Healthcare should ensure that prisoners who do not collect their medication are reviewed in line with policy, to ensure risks can be identified and appropriately managed.	Accepted	H&J In possession and DNA policy amended to reflect protocol for non-compliant patients.	Head of Healthcare (Central & Northwest London NHS Foundation Trust)	Completed
4	The Governor and Head of Healthcare should ensure that staff are aware of National Resuscitation Council Guidelines on the circumstances in which resuscitation is inappropriate.	Accepted	Simulation training exercise sessions have been conducted, to teach and ensure staff are familiar with the guidance; when not to perform Cardiopulmonary Resuscitation in Prisons and Immigration removal centres (March 2016). Training sessions have been delivered to all clinical staff that respond to clinical emergencies. The learning from this session has formed a case study which is included within the lessons learned circular and our local induction process for new employees.	Head of Healthcare Central & (Northwest London NHS Foundation Trust)	Completed



			All prison officers receive first aid training at the beginning of their employment. HMP Woodhill has also delivered first aid training for those who carry out day and night orderly officer duties. Further training for additional operational managers was completed in May 2023.	Governor & Head of Business Assurance (HMPPS)	Completed
5	The Governor should ensure that staff understand the importance of visually observing a prisoner during a roll check for both safety and security reasons	Accepted	Staff have been reminded via a Notice to Staff that they must perform a visual check of prisoners when conducting roll checks and when unlocking for movements in the morning and afternoon, and of the importance of taking this action.	Governor & Head of Residence (HMPPS)	Completed
6	The Governor should ensure that staff perform a visual welfare check on all prisoners during the unlock process.	Accepted	A Notice to Staff which details staff responsibilities has been published to remind staff of their duties when completing the roll check, in line with PSI 75/2011 Residential Services. Custodial managers of every unit must remind staff of this and be satisfied that visual checks are taking place on their unit, and include this assurance on the prison's 'weekly check'. Separately, the Head of Residence will monitor this on a monthly basis and address any concerns.	Governor & Head of Residence (HMPPS)	Completed
7	The Governor should evidence how the prison will continue to monitor the challenging of blocked	Accepted	Accommodation Fabric Checks (AFCs) are completed daily by unit staff who will now also check that observation panels are not blocked, and there is a clear line of sight.	Governor & Head of Residence (HMPPS)	Completed



	observation panels, to ensure compliance.		HMP Woodhill has continued to publish Notices to Staff highlighting the importance of taking immediate action when staff discover that a cell panel has been obscured. To ensure compliance, staff are regularly reminded that they must continue to challenge prisoners who are found to have blocked their observation panels and downgrade the prisoner to basic regime. Prisoners return to standard regime if they do not cover their observation panels for a seven day period.		
8	The Governor should ensure that all evidence, including electronic evidence, relevant to a death in custody is retained and made available to the PPO in line with PSI 58/2010.	Accepted	All operational managers have received a copy of the 'death in custody checklist' which clearly details what information is required and who it must be made available to in the event of a death in custody. HMP Woodhill has also amended its contingency plan for deaths in custody to include the checklist.	Governor & Head of Safety (HMPPS)	Completed

