

Action Plan in response to the PPO Report into the death of Mr Stephen Hillsden on 15/08/2022 at HMP Wymott

Rec No	Recommendation	Accepted / Not accepted	Response Action Taken / Planned	Responsible Owner and Organisation	Target Date
1	The Governor should ensure that any information relating to the possible misuse of in possession medication is shared with healthcare staff so that relevant risk assessments can be completed.	Accepted	<p>In March 2023, all staff were sent a Safety Briefing named “In-possession Medication – Including for people on ACCT” that was produced by the Safer Custody Policy and Learning Team, which provides support and guidance on risks, when to review medication, and on defensible decisions. It was also attached to the daily safety briefing that is emailed to all staff, including healthcare.</p> <p>Additionally, the prison will circulate a Notice to Staff setting out the procedure to follow when staff suspect in-possession medication is being misused. This will advise staff to submit an intelligence report (IR) immediately. When the IR is disseminated by the Security Department, they will notify the pharmacy staff that an in-possession medication check must be carried out at the earliest opportunity. If pharmacy staff discover that the medication has been misused then all in-possession medication will be withdrawn following consultation and confirmation with the Doctor and the prisoner will be required to collect any medication daily from the medical hatch.</p>	Head of Safety HMPPS	July 2023
2	The Governor and Head of Healthcare should ensure that cell searches are completed wherever there is disclosure or reasonable suspicion of misuse of medication,	Accepted	Residential Governors have reminded all unit managers that staff should liaise with healthcare and pharmacy staff once they have been made aware of any possible misuse of medication, and that all excess medication should be removed and given to healthcare staff who should also be	Head of Safety HMPPS	Completed



	to ensure that risks are effectively managed.		<p>present. Healthcare staff should check the wellbeing of the prisoner and satisfy themselves that the removal of excess medication will not prevent further harm.</p> <p>Healthcare staff have been reminded to recommend that prison staff search the cell of a prisoner who has taken an overdose and to remove any medication. A new In Possession Risk Assessment will then be completed by a member of healthcare which would change the patient's medication to Not in Possession to mitigate the risk of future prescriptions being given. A monthly audit is carried out by pharmacy staff as a safety net to ensure that all patients placed on ACCT have been reassessed.</p>	Head of Healthcare Greater Manchester Mental Health NHS Trust	
3	The Head of Healthcare should remind staff of the importance of recording all relevant risk information in ACCT documents, to ensure that risks can be effectively managed.	Accepted	A Notice to Staff on identifying risks and triggers has been shared with all healthcare staff. This outlined the requirement that all staff should make themselves aware of risks and triggers that may result in a prisoner attempting suicide or self-harm. It also provided guidance on when there are any concerns relating to a prisoner, staff should consider opening an ACCT document and flagging the risk to wing staff and other key stakeholders.	Head of Healthcare Greater Manchester Mental Health NHS Trust	Completed
4	The Governor and Head of Healthcare should clarify the process for notifying healthcare in the event of an ACCT being opened over a weekend, to ensure care planning has multidisciplinary input.	Accepted	<p>The Head of Safety and Head of Healthcare have reviewed the process when an ACCT is opened, including during weekends, in order to clarify the process for staff.</p> <p>Subsequently, in May 2023, all staff were sent an email reminding them to contact the Orderly Officer when an ACCT document is opened over a weekend. It is then the Orderly Officer's responsibility to inform the duty medical response team that an ACCT has been opened, including the reasons why e.g. suspected overdose. The healthcare staff member should then share this information with the relevant staff in healthcare. The Orderly Officer will record the name of the healthcare staff member they contacted on the daily Orderly Officer's Log.</p>	Head of Healthcare Greater Manchester Mental Health NHS Trust Head of Safety HMPPS	Completed



5	The Governor should ensure that when prisoners do not engage, staff continue to hold ACCT reviews in line with HMPPS guidance, to ensure that risks are effectively managed.	Accepted	<p>The Lancashire and Cumbria Group Safety Team is delivering awareness sessions for ACCT Case Coordinators, which include guidance on the ACCT care plan and case reviews and the importance of documenting all information correctly. It will also cover the information that is required to manage any risks and triggers to ensure the individual is safeguarded. All Case Coordinators will attend the planned sessions.</p> <p>Case managers will also be reminded to hold an ACCT review in the prisoner's absence where the prisoner does not engage, in order to identify any risks and to agree actions to mitigate those risks.</p>	Head of Safety HMPPS	July 2023
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