

**Action Plan - Yasmin Adams at HMP Foston Hall on 13/11/2016**

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
1	<p>The Governor and Head of Healthcare should ensure that prison staff manage prisoners at risk of suicide or self-harm in line with national guidelines, including:</p> <ul style="list-style-type: none"> <li>• Holding multi-disciplinary ACCT reviews involving all staff who can contribute to the care of the prisoner at risk.</li> <li>• Using the enhanced case review process when appropriate.</li> <li>• Involving the prisoner's family in the ACCT process, when appropriate, and record this in the ACCT plan</li> </ul>	Accepted	<p>All staff were reminded via e-mail in May 2017 that prison staff must manage prisoners at risk of suicide or self-harm in line with national guidelines, and hold multi-disciplinary ACCT reviews involving all staff who can contribute to the care of the prisoner at risk. Staff were also reminded to use the enhanced case review process, and involve the prisoner's family in the ACCT process if they wish them to be involved, and record this in the ACCT plan. Families will then be invited to be involved either in person or by telephone.</p> <p>Attendance by the multi-disciplinary team at ACCT reviews is monitored through the local delivery board and weekly safer custody meetings. ACCT quality assurance checks were added to the agenda at the monthly safer custody meetings in July 2017, and ACCT case managers attend fortnightly support sessions where they are able to raise concerns with the safer custody team if departments are not attending ACCT case reviews. Since July 2017 a named case manager also chairs each ACCT review to check that all known risk factors are taken into consideration.</p> <p>Prisoners who require enhanced case reviews are now added by the Safer Custody team to the Support and Intervention agenda, so they can be discussed as a multi-disciplinary approach. All current case managers will be instructed to inform the Safer Custody team if they feel an individual they are case managing requires the additional support under the enhanced case review process.</p> <p>The Safer Custody team now also monitor the daily briefing sheet to ensure that prisoners whose behavior shows increased self-harm are reviewed, added to the enhanced case review register, and allocated to</p>	<p>Governor Head of Healthcare Head of Safer Custody Head of Corporate Services March 2018</p>

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			<p>an appropriate manager.</p> <p>A guidance booklet on the ACCT process was issued to all staff via e-mail in July 2017. All case managers will complete the new national ACCT Case Manager training by December 2017. HMP Foston Hall have scheduled an in-house ACCT case manager course in September 2017 where all remaining case managers will be fully trained. All staff will also receive the new Suicide and Self- Harm training by March 2018. This recommendation will be closely monitored by the Head of Safer Custody.</p>	
2	The Governor should ensure that staff consider the risks associated with using punitive approaches to managing self-harm or manifestations of distress	Accepted	All staff were briefed in May 2016 about the need to consider the risks associated with using punitive approaches to managing self-harm or manifestations of distress, and on recognising symptoms of distress and addressing them. This is also addressed in the Suicide and Self Harm Prevention training (SASH) which began rolling out in January 2017 and which all staff will have completed by March 2018.	Head of Safer Custody March 2018
3	The Governor should ensure that there is a clear policy outlining the purpose and use of the D wing annex and that prisoners located there are subject to the safeguards contained in PSO 1700 and PSI 64/2011 as appropriate	Accepted	<p>A policy for the use of D wing annex will be published in September 2017. The policy will outline the purpose and use of the annex and staff will be reminded at this time that prisoners located there must be subject to the safeguards contained in PSO 1700 and PSI 64/2011 as appropriate.</p> <p>The defensible decision document that requires staff to clearly evidence the decision making process for prisoners who are on an ACCT and explores alternative accommodation and considerations that were considered before segregating them was completed by the prison</p>	Head of Safer Custody September 2017

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			in December 2016, and will be re-published with the above policy by September 2017.	
4	<p>The Governor and Head of Healthcare should ensure that staff manage prisoners held in segregation in line with national guidelines, including that:</p> <ul style="list-style-type: none"> <li>• There are exceptional circumstances for segregating a prisoner who is identified as at risk of suicide and self-harm, and that the reasons for segregating are clearly documented in the ACCT plan, including other options that were considered but discounted.</li> </ul>	Accepted	<p>All staff will be reminded by e-mail in September 2017 that they must manage prisoners held in segregation in line with national guidelines, including that a prisoner who is identified as at risk of suicide and self-harm must be segregated only in exceptional circumstances, and that the reasons for this must be clearly documented in the ACCT plan, including other options that were considered but discounted.</p> <p>Staff will also be reminded at this time of the Care and Separation policy and reminded that they must consider healthcare advice indicating when cellular confinement is not appropriate and document how they have taken this into account when deciding to segregate. The defensible decision making document is now completed by staff to record all decisions taken about prisoners who are segregated, with any alternative options explored and noted.</p>	Head of Safer Custody Head of Health Care September 2017

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	<ul style="list-style-type: none"> <li>• Staff consider healthcare advice indicating cellular confinement is not appropriate and document how they have taken this into account when deciding to segregate a prisoner.</li> </ul>			
5	The Governor and Head of Healthcare should ensure prisoners with dual diagnosis receive appropriate integrated treatment	Accepted	<p>Care UK, the health provider for the prison, revised the Mental Health pathway in April 2017 and is currently in the process of rolling this out. The pathway includes the management of dual diagnosis patients, ensuring that they receive appropriate integrated treatment. Interim arrangements are in place for dual diagnosis patients to receive care from a dual diagnosis nurse.</p> <p>An agreed plan to address dual diagnosis patients with a named key worker will now be documented on SystemOne.</p> <p>All Thresholds Assessment Grid (TAG) referrals are triaged by both the mental health team and the Substance Misuse Team for new and existing patients. Suitable interventions are agreed between Clinical ISMS (Integrated Substance Misuse Service) Mental Health and Psychosocial colleagues and are included within care plans that are agreed in conjunction with the patient and regularly reviewed.</p> <p>All staff will be updated about the Mental health Pathway which will be launched by the end of September 2017 via a staff briefing and a notice to staff.</p>	Governor Head of Healthcare September 2017

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6	The Governor should ensure that all prison and healthcare staff are made aware of and understand PSI 03/2013 and their responsibilities during medical emergencies as outlined in the local Medical Emergency Response Code Protocol so that staff efficiently communicate the nature of a medical emergency, and there is no delay in calling, directing or discharging ambulances	Accepted	All staff were reminded in November 2016 via a Governor's order about PSI 03/2013 and their responsibilities during medical emergencies as outlined in the local Medical Emergency Response Code Protocol. Staff were reminded that they must efficiently communicate the nature of a medical emergency, and there must be no delay in calling, directing or discharging ambulances.	Head of Safer Custody Head of Health Care Completed