

JUDICIAL APPOINTMENTS COMMISSION (JAC) MEETING

08 February 2024

Minutes of Board Meeting

Present	
Commissioners	Staff
Helen Pitcher (Chairman)	Chief Executive
Mark Warby (Vice Chair)	Deputy Chief Executive – Head of Strategy and Policy
Noel Arnold	Head of Operations and Digital
Christopher Bones	Head of Selection Policy
Anuja Dhir	Head of Secretariat/Board Secretary
Sue Hoyle	
Uchechi Igbokwe	
Adam Johnson	
Sarah Lee	
Clare McGlynn	
Barry Morgan	
Greg Sinfield	
Brie Stevens-Hoare	

1. Apologies and matters arising

- 1.1. The minutes of the 14 December 2023 meeting were agreed.
- 1.2. The Chairman welcomed Noel Arnold, Christopher Bones, Uchechi Igbokwe and Clare McGlynn as Commissioners.
- 1.3. Apologies were received from Anthony Harnden and Tanweer Ikram.
- 1.4. The Chairman noted that Sarah Lee and Brie Stevens-Hoare have had their terms formally extended to 30 June 2024.

2. Chief Executive's Report and Management Information Pack

- 2.1. The Chief Executive provided an update on
 - the 2023/24 budget allocation
 - the 2023-24 Judicial recruitment programme
 - the Targeted Outreach Programme and Judicial Guide Scheme
 - the latest diversity statistics
 - ongoing litigation (legally privileged)
 - current staffing levels.

3. Report back from Working Groups

3.1. The Chairman asked Commissioners to report back on recent meetings of committees and working groups.

Advisory Group

3.2. Sue Hoyle reported back from the Advisory Group meeting which was held on 16 January 2024.

- The Advisory Group reviewed selection material for a variety of exercises.
- The Advisory Group welcomed a new member.

Audit and Risk Committee

3.3. Sarah Lee reported back on the Audit and Risk Committee which took place on 25 January 2024:

- Risk Register
- Internal Audit
- External Audit
- Security Incidents Reports
- Annual Report of ARC related documents.

Digital Board

3.4. Greg Sinfield reported back on the Digital Board which took place on 25 January 2024.

- The Digital Board were updated on the position regarding the review of the digital platform stack.
- The Board were informed that Chris Bones will be joining the Board as its new Chair from March to replace Andrew Kennon.
- The Board agreed an updated Terms of Reference which reflected the recommendations made as part of the Audit of the Digital Board in late 2023.
- The Digital Board noted recent progress against the roadmap and ongoing activity.
- The Digital Board was updated on the RAID Log.

4. Chairman's Report

4.1. The Chairman reported back on the following:

- The Chairman updated on her sift exercises for the Court of Appeal exercise, and the High Court exercise.
- The Chairman met with all the new Commissioners across January.
- The Chairman met with Nick Goodwin, Chief Executive of HMCTS on 25 January 2024.
- The Chairman interviewed for New Commissioners on 26 and 29 January 2024.
- The Chairman updated on Commissioner recruitment.

Commissioner updates

- Mark Warby met with the Kosovo delegation on 5 February 2024.
- Mark Warby and Christopher Bones attended the first working group for the Judicial Skills and Abilities Framework review on 16 January 2024.

5. Statutory Consultation – Decision on Exercises

5.1. The Head of Selection Policy presented the Statutory Consultation Decisions for future exercises.

5.2. The Board were content to follow the recommendations for the exercises.

6. Initial Draft of JAC Business Strategy 2024 - 27

6.1. The Deputy Chief Executive, and Head of Strategy and Policy presented the initial draft of JAC's new 3-year business strategy.

6.2. The Board were content with the initial draft of the strategy.

7. Forward Look and AOB

7.1. The Board noted the 2024 Forward Look and the Chairman confirmed the next Board meeting would be held on 07 March 2024.

This concluded the business of the Board.