

## JUDICIAL APPOINTMENTS COMMISSION (JAC) MEETING

12 May 2022

### Minutes of Board Meeting

<b>Present</b>	
<b>Commissioners</b>	<b>Staff</b>
Ajay Kakkar (Chairman)	Chief Executive
Sue Carr (Vice Chairman)	Deputy Chief Executive
Christa Christensen	Head of Digital Delivery and Programme Office
Anuja Dhir	Head of Corporate Services
Emir Feisal	Head of Senior Appointments
Jane Furniss	Acting Head of Secretariat/Board Secretary
Sue Hoyle	Senior Executive Assistant
Andrew Kennon	
Barry Morgan	
Brie Stevens-Hoare	
Mathangi Asokan	
Sarah Lee	
Simon Wessely	
<b>Apologies</b>	
Greg Sinfield	

#### **1. Apologies and matters arising**

- 1.1 Apologies were received from Greg Sinfield.
- 1.2 The minutes of the 7 April 2022 meeting were agreed.

#### **2. Chief Executive's Report and Management Information Pack**

- 2.1 The Chief Executive:

- provided an update on potential litigation;
- provided an update on resource pressures within the JAC;
- provided an update on the business plan and the 2021-22 and 2022-23 programmes; and
- provided an update on the JAC's financial position and allocation for 2022-23.

#### **3. Report back from Committees and Working Groups**

- 3.1 The Chairman asked Commissioners to report back on recent meetings of committees and working groups.

## **Advisory Group**

- 3.2 Jane Furniss (JF) provided an update to the Board on the meeting of the Advisory Group held on 26 April 2022.

## **Audit and Risk Committee**

- 3.3 As Chair JF reported to the Board on the work of the Audit and Risk Committee (ARC) during the year 2021/22.
- 3.4 The report covered JAC's risk management, internal and external audit, quarterly accounts, internal control and governance arrangements.
- 3.5 The ARC also carried out its regular review of the corporate risk register.

## **4. Chairman's Report**

- 4.1 The Chairman briefed the Board on his recent correspondence with stakeholders and upcoming meetings.
- 4.2 The Chairman reported that he was due to chair the High Court selection panel throughout May and that, following the resignation of Sarah Falk, Sue Carr and Sarah Lee would be taking over as Judicial Commissioner panel member and Assigned Commissioner respectively.

## **5. 2023 Key Dates**

- 5.1 The Senior Executive Assistant presented the proposed Selection and Character Committee (SCC) and Board meeting dates for 2023.
- 5.2 The Board endorsed the proposed 2023 key dates.

## **6. Complaints and Feedback Report 2021-22**

- 6.1 The Head of Corporate Services presented a paper on the number and nature of formal complaints received by the JAC during 2021-22.
- 6.2 The Board noted that the number and ratio of complaints had decreased slightly in comparison with the previous year and that teams continue to take the substance of complaints into account as part of the evaluation of each selection exercise, ensuring any lessons are learned.
- 6.3 The Board also noted that there are lessons learnt from complaints, even when the complaints are not upheld. For example, partly as a result of complaints, changes have been made to Qualifying Tests, which have led to a decrease in complaints.

6.4 The Board also noted that there are some individuals who have submitted multiple complaints.

## **7. Information Assurance Training**

- 7.1 The Head of Corporate Services presented a paper for information which provided details of the biennial refresher training on information assurance.
- 7.2 The Board noted the requirement for each Commissioner to review the JAC security policy and to confirm that they have done so.

## **8. Digital Solution for SCC and Board papers**

- 8.1 The Senior Executive Assistant presented a paper on the new online portal for the delivery of Commission Board and SCC papers and provided a demonstration.
- 8.2 The Board noted the update and that each Commissioner would be contacted individually regarding registration and training.

## **9. Forward Look and AOB**

- 9.1 The Board noted that Christa Christensen and Anuja Dhir would be meeting to discuss the issue of neurodiversity and the selection process.
- 9.2 The Board noted the 2022 Forward Look and the Chairman confirmed that the next Board meeting would be held on 16 June 2022 at Clive House.
- 9.3 That concluded the business of the Board.